

North Runcton Parish Council

You are summoned to participate in the Annual Meeting of the Parish Council
Which will be held at the Village Meeting Place
on Tuesday 14th May 2024 at 7.45pm

Date of Notice – 9th May 2024

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
e-mail: northrunctonparishclerk@outlook.com

Agenda

1. To elect a Chair/Vice Chair
2. To accept any apologies
3. Declaration of Interest / Dispensation in items on the Agenda
4. County and Borough Councillors Matters
5. Public Participation – all members of the public welcome – 15 minute session
6. To approve the Minutes of the Parish Council Meeting held on 9th April 2024
7. Clerk's Report on any matters arising from the Minutes
8. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
9. To report on VMP management matters
10. North Runcton and Hardwick Conservation Volunteers update
11. Action Planning – to consider PC goals for 2024
12. Consideration of an application for grant funding
13. Highways – the Council will discuss any Highways issues
14. Planning
 - a) Any applications to consider
24/00810/F -New porch, extension, alterations and rebuilding garage, 3 Hall Drive, PE33 0QW
 - b) Comments to be made to BCKLWN
 - c) Decisions from the Borough Council
15. To hear any issues relevant to the Neighbourhood Plan
16. Correspondence Received – see attached list
17. Finance

- a) To review the end of year accounts – 2023/24 prior to audit
- b) To hear an update on Cashbook balances - 1st April – 30th April 2024

Opening Balances updated for year end adjustments

	Opening Balance 01/04/22 £	Less April Payments £	Add income £	Closing Balance 20/04/22 £
NRPC Account	42,090.23	1,557.92	16,988.00	57,520.31
VMP Account	6,120.93	739.55	2,794.52	8,175.90
				65,696.21

- c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
08/03/24	WEAAR	VMP Asbestos Survey	930.00	0.00
05/05/24	R Curtis	Salary 6 th April – 5 th May 2024	187.85	0.00
			1,117.85	
<u>From NRPC Account</u>				
05/05/24	R Curtis	Clerks Salary 6 th Apr– 5 th May 2024	714.74	0.00
05/05/24	R Curtis	Expenses - Ink and Sundries	58.16	0.00
01/04/22	D Wye	Grass Cutting	60.00	0.00
			832.90	

18. Public Participation – All members of the public welcome – 5 minute session

19. Items for future agenda

20. Date of next meetings – Annual Residents Meeting – 21st May 2024, 11th June 2024