

North Runcton Parish Council

Date of issue of notice: 3rd May 2018

You are summoned to attend the Annual Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 8th May 2018 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
e-mail: northrunctonparishclerk@outlook.com

Agenda

1. Election of Chairman/Vice Chairman
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 10th April 2018
6. Clerk's Report on any matters arising from the Minutes
7. To hear reports taken from the SAM2 Vehicle Activated Speed Signs
8. To hear an update on matters relating to the SDA site and School Lane
9. To review the Parish Council's adopted policies and procedures (see attached list)
10. To consider quotes for the Council's insurance policy
11. To hear an update on the Risk Management Group
12. To hear an update on the Annual Parish Meeting to be held 15th May 2018
13. To discuss bus and car share schemes
14. To hear an update on the condition of Love Lane
15. Highways – the Council will discuss any Highways issues
16. Planning
 - a) Any applications to consider
18/00739/F – Mancroft, 40 West Winch Road – Rear extension and external rendering
 - b) Decisions received from BCKLWN
18/00262/F – The Russets, 26 Rectory Lane – Application Permitted
 - c) Comments made to BCKLWN
None
17. To hear any other planning issues relevant to the Neighbourhood Plan

18. Correspondence Received – see list circulated at the meeting

19. Finance

a) To hear an update on Cashbook balances - 1st April – 30th April 2018

b)	Opening Balance 01/04/18 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 31/04/18 £
NRPC Account	4,137.52	627.55		39,056.63	42,566.60
VMP Account	8,626.91	288.61	56.69	102.00	8,383.61
					50,950.21

c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
08/05/18	R Curtis	Salary 10 th April – 8 th May 2018	139.47	0.00
08/05/18	R Curtis	Toilet Rolls	4.40	0.00
			143.87	
<u>From NRPC Account</u>				
19/04/18	R Morrish	Bird Boxes	374.20	0.00
25/04/18	North W PC	50% Training Costs	12.50	0.00
30/04/18	CGM	Grounds Maintenance – The Greens	60.12	0.00
16/03/18	WREN	Repayment of VAT on Grant	8,333.33	0.00
08/05/18	R Curtis	Clerks Salary 10 th April – 8 th May 2018	531.39	0.00
08/05/18	R Curtis	Stamps and stationery	6.77	0.00
			9,318.31	

20. Public Participation – All members of the public welcome – 5 minute session

21. Items for future agenda

22. Date of next meeting – Tuesday 15th May 2018 – Annual Parish Residents Meeting

(Future meeting dates – Tuesday 12th June 2018; Tuesday 10th July 2018; No August Meeting planned)

ALL PARISHIONERS ARE INVITED TO ATTEND