

North Runcton Parish Council

Date of issue of notice: 4th May 2017

You are summoned to attend the Annual Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 9th May 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Election of Chairman/Vice Chairman
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 11th April 2017
6. Clerk's Report on any matters arising from the Minutes
7. To review the Parish Council's adopted policies and procedures (see attached list)
8. To hear an update on the Annual Parish Meeting to be held 16th May 2017
9. To agree the work to be done on the phone kiosk and estimated costs
10. To update the Council on the project work for the Village Meeting Place
 - Work on contractor quotes
 - Loan Application
 - Fundraising progress
11. The Council will hear an update on the signage for School Lane
12. Highways – the Council will discuss any Highways issues
13. Planning
 - a) Any applications to consider
 - 17/00740/F – Construction of first floor extension to dwelling at Snowford House, 69 New Road
 - b) Decisions received from BCKLWN
 - 17/00424/A – 15 signs at Sainsburys – Application Permitted
 - c) Comments made to BCKLWN
 - None
14. Neighbourhood Plan Update
15. Correspondence Received – see list circulated at the meeting

16. Finance

a) To hear an update on Cashbook balances - 1st April – 30th April 2017

b)	Opening Balance 01/04/17 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 31/03/17 £
NRPC Account	24,099.05	2,121.17	0.00	15,470.00	37,447.88
VMP Account	6,734.95	314.59	50.40	521.00	6,890.96
					44,338.84

c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
13/04/17	Mr Brights	Cleaning 27 th Feb – 24 th March	124.80	
01/16/17	AON UK Ltd	Insurance renewal 01/06/17 – 31/05/18	290.00	
09/05/17	R Curtis	Salary 12 th April – 9 th May 2017	89.79	
04/05/17	Mr Brights	High Level Clean – 02/05/17	144.00	
			648.59	
<u>From NRPC Account</u>				
01/06/17	AON UK Ltd	Insurance renewal 01/06/17 – 31/05/18	288.37	0.00
09/05/17	R Curtis	Clerks Salary 12 th April – 9 th May 2017	424.04	0.00
09/05/17	R Curtis	Stamps and stationery	41.22	0.00
			753.63	

17. Items for future agenda

18. Date of next meeting – Tuesday 16th May 2017 – Annual Parish (Residents) Meeting

(Future meeting dates – Tuesday 13th June 2017; Tuesday 11th July 2017; No August Meeting planned)

ALL PARISHIONERS ARE INVITED TO ATTEND