

North Runcton Parish Council

You are summoned to participate in the Annual Meeting of the Parish Council
Which will be held at the Village Meeting Place
on Tuesday 11th June 2024 at 7.45pm

Date of Notice – 6th June 2024

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
e-mail: northrunctonparishclerk@outlook.com

Agenda

1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 14th May 2024
6. Clerk's Report on any matters arising from the Minutes
7. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
8. To report on VMP management matters
9. North Runcton and Hardwick Conservation Volunteers update
10. Action Planning – to consider PC goals for 2024
11. To accept the PC's Biodiversity Policy
12. Highways – the Council will discuss any Highways issues
13. Planning
 - a) Any applications to consider
 - 24/00960/F - Retrospective Approval for Boundary Wall Fronting Cedar Grove. at The Cedars 36 Cedar Grove North Runcton, PE33 0QZ
 - 24/00970/F - New Render to external elevations to 36 Cedar Grove. at The Cedars 36 Cedar Grove North Runcton, PE33 0QZ
 - b) Comments to be made to BCKLWN
 - c) Decisions from the Borough Council
14. To hear any issues relevant to the Neighbourhood Plan
15. Correspondence Received – see attached list
16. Finance
 - a) To agree the responses to Section 1 of the annual external audit form
 - b) To approve the accounting statements in Section 2 of the annual external audit form

c) To hear an update on Cashbook balances - 1st May – 31st May 2024

Opening Balances updated for year end adjustments

	Opening Balance 01/05/24 £	Less May Payments £	Add income £	Closing Balance 31/05/24 £
NRPC Account	57,520.31	1,028.31	886.34	57,378.34
VMP Account	8,175.90	1,695.34	127.50	6,608.06
				63,986.40

d) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
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From VMP Account

05/06/24	R Curtis	Salary 6 th May – 5 th June 2024	187.85	0.00
05/06/24	R Curtis	Expenses	16.70	0.00
31/05/24	Mr Brights	9 th May – 5 th June 24	214.20	0.00
			418.75	

From NRPC Account

05/06/24	R Curtis	Clerks Salary 6 th May – 5 th June 2024	714.74	0.00
05/06/24	R Curtis	Expenses – Res Meeting and stationery	52.20	0.00
14/05/24	W Border	Internal Audit	60.00	0.00
01/05/22	D Wye	Grass Cutting	120.00	0.00
13/05/24	K Fuller	UPP Compensation	100.00	
			1,046.94	

17. Public Participation – All members of the public welcome – 5 minute session

18. Items for future agenda

19. Date of next meetings – 9th July 2024, no meeting in August by tradition