

North Runcton Parish Council

Date of issue of notice: 8th July 2021

You are summoned to attend the Meeting of the Parish Council
which will be held at the Village Meeting Place – weather permitting in the outside yard area
on Tuesday 13th July 2021 at 7.45pm

**Due to social distancing measures the main hall can only accommodate 9 people.
Therefore, weather permitting we will hold the meeting in the outside yard area. Although more
members of the public will be able to attend in this way, space will still be limited – so if you wish
to attend, please contact the Clerk prior to the meeting**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
e-mail: northrunctonparishclerk@outlook.com

Agenda

1. To confirm that all persons present at the meeting are happy with the arrangements in place to minimise their exposure to COVID-19
2. To accept any apologies
3. Declaration of Interest / Dispensation in items on the Agenda
4. County and Borough Councillors Matters
5. Public Participation – all members of the public welcome – 15 minute session
6. To approve the Minutes of the Parish Council Meeting held on 8th June 2021
7. Clerk's Report on any matters arising from the Minutes
8. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
9. To hear an update on issues relating to School Lane
10. To report on VMP management matters
11. North Runcton and Hardwick Common Volunteers update
12. Action Planning – to consider PC events/projects for 2021
 - Planning for the Social Event – 31st July 2021
 - Low Carbon Group update
12. Risk Management team to review PC assets
13. Highways – the Council will discuss any Highways issues
14. Planning
 - a) Any applications to consider - None
 - b) Decisions received from BCKLWN

c) Comments to be made to BCKLWN – none

15. To hear any issues relevant to the Neighbourhood Plan

16. Correspondence Received – see list circulated at the meeting

17. Finance

a) To review the PC spend against budget for the first quarter of the year

b) To hear an update on Cashbook balances - 1st June – 30th June 2021

	Opening Balance 01/06/21 £	Less June Chqs £	Less DD's £	Add income £	Closing Balance 30/06/21 £
NRPC Account	45,934.43	1,014.61	2.40	0.89	44,918.31
VMP Account	23,454.84	542.36	132.94	2,525.00	25,304.54
					70,222.85

c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
05/07/21	R Curtis	Salary 6 th June – 5 th July 21	152.88	0.00
05/07/21	R Curtis	Expenses	4.80	0.00
02/07/21	Mr Brights	Cleaning 10/06 – 07/07	194.74	
			352.42	
<u>From NRPC Account</u>				
05/07/21	R Curtis	Clerks Salary 6 th June – 5 th July 21	586.56	0.00
05/07/21	R Curtis	Expenses	47.96	0.00
12/08/21	Spire Solicitors	Charges for draft deed of School Lane	1,818.00	0.00
18/05/21	K L Signs	Dogs on leads signs	40.20	0.00
29/06/21	BCKLWN	Newsletter Printing March/ Apr	108.00	0.00
11/06/21	CPRE	Annual Membership	36.00	0.00
			2,636.72	

18. Public Participation – All members of the public welcome – 5 minute session

19. Items for future agenda

20. Date of next meeting – No meeting held in August, 7th September 2021

ALL PARISHIONERS ARE INVITED TO ATTEND