

North Runcton Parish Council

You are summoned to participate in the Annual Meeting of the Parish Council
Which will be held at the Village Meeting Place
on **Tuesday 19th July at 7.45pm**

Date of Notice – 14th July 2022

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 14th June 2022
6. Clerk's Report on any matters arising from the Minutes
7. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
8. To report on VMP management matters
9. To discuss the VMP hire rates
10. North Runcton and Hardwick Conservation Volunteers update
11. To discuss the purchase of additional dog bins for Hardwick Common and Illington Lane
12. To consider quotes for changing the VMP website
13. Action Planning – to consider PC goals for 2022
 - To discuss a location for planting a jubilee tree on the green
14. Highways – the Council will discuss any Highways issues
15. Planning
 - a) Any applications to consider
 - b) Comments to be made to BCKLWN
 - c) Decisions from the Borough Council
16. To hear any issues relevant to the Neighbourhood Plan
17. Correspondence Received – see attached list
18. Finance
 - a) To agree the responses to Section 1 of the annual external audit form
 - b) To approve the accounting statements in Section 2 of the annual external audit form
 - c) To hear an update on Cashbook balances - 1st June – 30th June 2022

	Opening Balance 01/06/22 £	Less June Chqs £	Less DD's £	Add income £	Closing Balance 30/06/22 £
NRPC Account	49,907.25	836.01	2.40	3.65	49,072.49
VMP Account	20,642.34	362.87	244.95	0.00	20,034.52
					69,107.01

d) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
05/07/22	R Curtis	Salary 6 th June – 5 th July 2022	158.73	0.00
01/07/22	Mr Brights	Cleaning 12 th May – 8 th June	194.74	0.00
23/06/22	Middleton Parish News	Advertising for VMP	50.00 403.47	
<u>From NRPC Account</u>				
05/07/22	R Curtis	Clerks Salary 6 th June– 5 th July 2022	608.01	0.00
19/06/22	R Curtis	Expenses	5.44	0.00
30/06/22	CGM	Cutting – June 22	67.86	0.00
30/06/22	M A Sutcliffe	Paint expenses for fete games	11.40 692.71	

19. Public Participation – All members of the public welcome – 5 minute session

20. Items for future agenda

21. Date of next meetings – No meeting in August as per tradition, 13th September 22