

North Runcton Parish Council

You are summoned to participate in the Meeting of the Parish Council
which will be held at the Village Meeting Place
on Tuesday 9th September at 7.45pm

Date of Notice – 4th September 2025

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
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Agenda

1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. New Councillor – Malcolm Mills to sign paperwork
4. County and Borough Councillors Matters
5. Public Participation – all members of the public welcome – 15 minute session
6. To approve the Minutes of the Parish Council Meeting held on 8th July 2025
7. Clerk's Report on any matters arising from the Minutes
8. To consider biodiversity and action planning within the Parish
9. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
10. To report on VMP management matters
 - To review recent work taken place in the summer holidays
 - Update on meeting with Buttercups
11. North Runcton and Hardwick Conservation Volunteers update
12. Action Planning – to consider PC goals for 2025/26
13. To complete the annual review of Standing Orders and Financial Regulations
14. Highways – the Council will discuss any Highways issues
15. Planning
 - a) Any applications to consider
 - b) Comments made to BCKLWN
 - c) Decisions from the Borough Council
16. To hear any issues relevant to the Neighbourhood Plan
17. Correspondence Received
 - NPLaw – Common Land Applications relating to the A47, West Winch
18. Finance

a) To hear an update on Cashbook balances – first quarter

	Opening Bal 01/04/25 £	- Expenditure £	+ Income £	Closing Bal 30/06/25 £
NRPC Account	15,419.11	5,699.51	8,583.43	18,303.03
VMP Account	2,957.98	1,372.92	3,068.50	4,653.56
Redwood Savings	30,000.00	0	0	30,000.00
				52,956.59

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Invoice Amount	VAT element - non recoverable
VMP				
Aug				
05/8/25	R Curtis	Clerks Salary – 06/07 – 05/08/25	196.04	0.00
18/08/25	D Bowman	Cistern repair	36.00	0.00
20/08/25	R Curtis	Backpay following NJC increase	31.20	0.00
20/08/25	Mr Brights	Mr Brights – July	214.20	0.00
			477.44	
Sept				
05/09/25	R Curtis	Clerks Salary – 06/08 – 05/09	202.28	0.00
06/09/25	R Curtis	Expenses	6.80	0.00
			209.08	
NRPC				
Aug				
11/07/25	Key Grounds & Garden Maint	Mar – May 25	300.00	0.00
05/08/25	R Curtis	Clerks Salary – 06/07-05/08/25	744.81	
05/08/25	Key Grounds & Garden Maint			0.00
01/11/24	Garden Maint	Aug – Oct 24	300.00	0.00
20/08/25	R Curtis	Backpay following NJC increase	114.40	
			1,459.21	
Sept				
29/07/25	Westcotec	SAM 2 Sign		0.00
05/09/25	R Curtis	Clerks Salary – 06/08-05/09/25	3,872.40	0.00
			771.21	
			4,643.61	

19. Public Participation – All members of the public welcome – 5 minute session

20. Items for future agenda

21. Date of next meetings – 14th October, 11th November, 9th December 2025