

North Runcton Parish Council

You are summoned to participate in the Meeting of the Parish Council
which will be held at the Village Meeting Place
on Tuesday 14th October at 7.45pm

Date of Notice – 9th October 2025

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
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Agenda

1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 9th September 2025
6. Clerk's Report on any matters arising from the Minutes
7. All Saints church's Heritage Fund grant bid – group to present the findings and proposals around the Activity and Interpretation Plan
8. To consider biodiversity and action planning within the Parish
9. To report on VMP management matters
 - To consider Buttercups request for permission to complete outdoor area improvements
 - To discuss quotes for resurfacing the outside yard
10. North Runcton and Hardwick Conservation Volunteers update
11. To consider additional dog bins in the Parish
12. Action Planning – to consider PC goals for 2025/26
13. To complete the annual review of the risk assessments
14. Highways – the Council will discuss any Highways issues
15. Planning
 - a) Any applications to consider
 - 25/01601/F - Demolition of Existing Caravan Park Shop and Reception Building and Construction of New Shop, Reception, Cafe and Salon and additional 16 car parking spaces. at King's Lynn Caravan And Camping Park
 - b) Comments made to BCKLWN
 - c) Decisions from the Borough Council
16. To hear any issues relevant to the Neighbourhood Plan

17. Correspondence Received – see attached list

18. Finance

a) To hear an update on Cashbook balances – July – Sept 2025

	Opening Bal 01/07/25 £	- Expenditure £	+ Income £	Closing Bal 30/09/25 £
NRPC Account	18,303.03	7,144.67	10,385.13	21,504.29
VMP Account	4,653.56	7,608.14	3,700.07	1,417.13
Redwood Savings	30,000.00	0.00	0.00	30,000.00
				52,921.42

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Invoice Amount £
VMP			
15/09/25	R Curtis	Expenses	91.65
05/10/25	R Curtis	Clerks Salary – 06/09 – 05/10/25	236.06
24/10/25	Mr Brights	Microfibre Mop and Floor Cleaner	157.47
			485.18
NRPC			
05/09/25	R Curtis	Clerks Salary – 06/09-05/10/25	787.69
23/09/25	All Saints PCC	Grass Cutting Contribution	325.00
01/09/25	Key Grounds Maintenance	July – Aug 25 Grass Cutting	180.00
08/09/25	PKF Littlejohn	External Audit Fee	252.00
			1,292.69

19. Public Participation – All members of the public welcome – 5 minute session

20. Items for future agenda

21. Date of next meetings – 11th November 2025, 9th December 2025