

North Runcton Parish Council

Date of issue of notice: 9th November 2017

You are summoned to attend the Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 14th November 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. To acknowledge a Councillor Vacancy, agree a new cheque signatory and member of the personnel committee
4. County and Borough Councillors Matters
5. Public Participation – all members of the public welcome – 10 minute session
6. To approve the Minutes of the Parish Council Meeting held on 10th Oct 2017
7. Clerk's Report on any matters arising from the Minutes
8. To hear reports taken from the SAM2 Vehicle Activated Speed Signs
9. To hear a report on the recent bulb planting on 28th October 2017
10. To update the Council on the Village Meeting Place Work
 - Official opening of the VMP and Phone Box Gallery on 25th November 2017
 - Summary of the Village Meeting Place Accounts
11. The Council will review the current cleaning contract for the Village Meeting Place
12. The Council will discuss the telecommunication facilities at the Village Meeting Place
13. To hear an update on matters relating to the SDA site and School Lane
14. To discuss the condition of the Hardwick Bus Shelter
15. Highways – the Council will discuss any Highways issues
16. Planning
 - a) Any applications to consider
17/01938/F – Land at Hardwick Retail Park, Campbells Meadow - Erection of a retail unit (class A1) measuring 371 sqm (GIA) and amendments and extensions to service area and car parking
 - b) Decisions received from BCKLWN - None
 - c) Comments made to BCKLWN - None

17. To hear any other planning issues relevant to the Neighbourhood Plan

18. Correspondence Received – see list circulated at the meeting

19. Finance

a) To hear an update on the half yearly expenditure to budget

b) To hear an update on Cashbook balances - 1st October 2017 – 31st October 2017

	Opening Balance 01/10/17	Less Oct Chqs	Less DD's	Add income	Closing Balance 31/10/17
	£	£	£	£	£
NRPC Account	11,437.60	1,597.99		3,238.00	13,077.61
VMP Account	36,941.49	26,404.52	139.00	1,140.24	11,538.21
					24,615.82

c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>From VMP Account</u>				
24/10/17	Xtraclean	Sand, stain and Seal VMP floor	2,913.41	
24/10/17	Leander Architectural	Blue Plaque	424.80	
24/10/17	Mr Brights	Cleaning – October 2017	132.29	
24/10/17	Mr Brights	Deep Clean – September 2017	216.00	
14/11/17	R Curtis	Salary 11 th Oct – 14 th Nov 2017	96.46	
15/0/17	R Curtis	Expenses – VMP Purchases	113.67	
			3,896.63	
<u>From NRPC Account</u>				
30/10/17	BCKLWN	Leaflet Printing	33.66	0.00
31/10/17	NALC	GDPR Training for Clerk	30.00	0.00
01/11/17	NALC	Employment Seminar for Clerk	54.00	0.00
14/11/17	R Morrish	Bulbs, Phone Box Refurbishment	272.93	0.00
14/11/17	R Curtis	Clerk Salary 11 th Oct – 14 th Nov 17	458.80	0.00
14/11/17	R Curtis	Expenses – Postage	15.35	0.00
			864.74	

20. Public Participation – All members of the public welcome – 5 minute session

21. Items for future agenda

22. Date of next meeting – 12th December 2017

(Future meeting dates – 9th January 2018, 13th Feb 2018)

ALL PARISHIONERS ARE INVITED TO ATTEND