

# North Runcton Parish Council

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You are summoned to participate in the Meeting of the Parish Council  
which will be held at the Village Meeting Place  
on Tuesday 13<sup>th</sup> January 2026 at 7.45pm

Date of Notice – 8<sup>th</sup> January 2026

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council  
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ  
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## Agenda

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1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 9<sup>th</sup> December 2025
6. Clerk's Report on any matters arising from the previous Minutes
7. To agree policies relevant to Assertion 10
8. To consider biodiversity and action planning within the Parish
9. To report on VMP management matters
10. North Runcton and Hardwick Conservation Volunteers update
11. Action Planning – to consider PC goals for 2026/27
12. Highways – the Council will discuss any Highways issues
13. Planning
  - a) Any applications to consider
    - 25/01958/FM** - HYBRID APPLICATION: FULL - Erection of a retail store with associated parking, highway infrastructure, access, landscaping, substation, plant equipment and other ways; and an OUTLINE - all matters reserved for the erection of two drive thru units with associated parking, landscaping and other works.
    - 25/01650/F** - Full planning application for a temporary construction access and associated infrastructure for a period of up to 24 months. at Land At E564528 N316484 New Road North Runcton
    - 25/02012/F** - HOUSEHOLDER: Proposed single storey extensions, first floor extension and internal altering. at Breton 6 New Road North Runcton, PE33 0RA
    - 25/02071/RM** - RESERVED MATTERS: Detached dwelling and landscape works incidental to the development. Dwelling to be a holiday let in association with the adjoining caravan park at Land E of The Gamekeepers Cottage, Lynn Road, Middleton

**25/02075/PAGPD**|Single storey rear extension which extends beyond the rear wall by 7.28 metres with a maximum height of 3 metres and a height of 2.70 metres to the eaves|Fairholme 54 Common Lane North Runcton PE33 0RF

b) Comments made to BCKLWN

c) Decisions from the Borough Council

14. To hear any issues relevant to the Neighbourhood Plan

15. Correspondence Received – see attached list

16. Finance

a) To agree a precept for 2026/27

b) To agree a new electricity contract for the VMP

c) To hear an update on Cashbook balances – 1<sup>st</sup> Dec – 31<sup>st</sup> Dec 2025

|                 | Opening Bal<br>01/12/25 £ | - Expenditure<br>£ | + Income<br>£ | Closing Bal<br>31/12/25 £ |
|-----------------|---------------------------|--------------------|---------------|---------------------------|
| NRPC Account    | 18,560.12                 | 808.68             | 55.98         | 17,807.42                 |
| VMP Account     | 1,827.89                  | 472.87             | 286.85        | 1,641.87                  |
| Redwood Savings | 30,000.00                 | 0.00               | 0.00          | 30,000.00                 |
|                 |                           |                    |               | <b>49,449.29</b>          |

d) The following payments will be considered for approval;

| Date        | Supplier       | Description of Service                    | Invoice<br>Amount<br>£ |
|-------------|----------------|-------------------------------------------|------------------------|
| <b>VMP</b>  |                |                                           |                        |
| 05/01/26    | R Curtis       | Clerks Salary – 06/12 – 05/01/26          | 202.28                 |
| 05/01/26    | R Curtis       | Clerks Expenses                           | 15.90                  |
| 12/12/25    | Mr Brights     | Cleaning Nov/Dec                          | 214.20                 |
| 22/12/25    | OJS Electrical | Safety Testing                            | 300.00                 |
|             |                |                                           | <b>732.38</b>          |
| <b>NRPC</b> |                |                                           |                        |
| 05/01/26    | R Curtis       | Clerks Salary – 06/12-05/01/26 & expenses | 780.97                 |
| 01/10/25    | D Wye          | Grass Cutting Sept 25                     | 60.00                  |
|             |                |                                           | <b>840.97</b>          |

17. Public Participation – All members of the public welcome – 5 minute session

18. Items for future agenda

19. Date of next meetings – 10<sup>th</sup> February 2026, 10<sup>th</sup> March 2026