

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 8th January 2019 7.45pm

Present: Cllr R Morrish (Chair), Cllr K Fuller, Cllr L Stevens, Cllr B Houchen, Cllr A Dobbing, Cllr P Yallop, Cllr K Longhurst, Cllr J Fuller, Cllr L Davies

In attendance: The Clerk – Rachel Curtis, Bor Cllr Peter Gidney

4 members of the public

1. Apologies

2. Declaration of Interest / Dispensation in items on the Agenda

Cllr J Fuller – Item 8

3. County and Borough Councillors Matters

Cllr Pr Gidney reported that the design was complete for the relief road in West Winch relating to the growth area. The Borough Council elections will take place on 2nd May 2019 and he will be standing again for re-election. Cllr Morrish said he had received an indication that the planning application for 500 houses at the end of Chequers Lane/Rectory Lane is imminent and suggested a joint meeting with West Winch PC to discuss along with the Hopkins Homes development, Cllr Gidney and Parish Councillors agreed this would be beneficial to both PC's. It was noted that the surface is very uneven at the junction to North Runcton from the A47, Cllr Gidney will speak to County about this.

4. Public Participation – all members of the public welcome – 10 minute session

- A resident thanked Cllr Gidney for regularly attending the PC meetings and for being active in taking issues back to the Borough and County on behalf of the Parish. Also thanked the PC for getting the potholes previously reported filled, however it was noted that potholes is an ongoing problem and there is currently a large area needing repair outside 37 New Road – Clerk to report. The overhanging tree in Cedar Grove is still a problem as is persistent dog fouling in Cedar Grove and Old Hall Walk.
- A resident asked if the PC knows who owns the area of grass outside 1 Cedar Grove. The Clerk confirmed that it is not included in the CGM contract to cut, although the resident thought CGM had cut it. Cllr Morrish to speak to the resident.
- It was suggested that a defibrillator would be an asset to have in the village. Positions were discussed including the VMP, phone box and Cricket Club. Cllr Morrish will speak to the Cricket Club to see if this is something they have considered and will be on the agenda for the next meeting.

5. To approve the Minutes of the Parish Council Meeting held on 11th December 2018

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 11th December and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

The Clerk reported that the PC's data had been recovered. She will proceed to obtain an external back up for North Runcton files, cost quoted to be less than £100. Cllr Longhurst advised that a USB 3 would enable files to be transferred most efficiently.

7. To hear reports taken form the SAM2 Vehicle Activated Speed Signs

Cllr Stevens reported on the volume of traffic for the week commencing 10th December and showed comparative data for New Road inbound for December and July. There was a marked increase in one afternoon's traffic in December, this could have been due to issues on the A10 causing people to divert. There was some discussion as to how useful this information is and what the data is telling the PC and for what purpose. It was agreed that with the future development proposed for the area the data will be important to use in discussions with developers/authorities. It was questioned as to whether the presence

of the cameras is decreasing drivers speed, Cllr Stevens to contact the Clerk at Middleton who's PC has a community speed watch project in operation to find out how this works for them.

8. To hear an update on arrangements regarding the SDA and School Lane

The SDA contractors filled the potholes along School Lane on 20th December. Cllr Morrish has set out a specification for a more long term resurfacing work and 3 prices are being sought. There is a meeting with SDA representatives on 15th January, Clerk, Cllr Morrish, Longhurst, Stevens and Yallop to attend and report back. It is hope this meeting will be attended by members of the new SDA working party who will be responsible for taking this project forward the aim is to work through how to address the road resurfacing and also to work towards an agreement of future use and maintenance of the road.

9. To discuss signage for The Green

The PCC have asked that a sign directing people to the Church is put up on the bus shelter as there have been incidents where visitors are unable to find the building in the village. The proposed sign is made of aluminium composite, brown in colour, with white writing (similar to a tourist sign), price is £21.99. Cllr Stevens proposed that 1 sign is purchased, this was seconded by Cllr Longhurst and all agreed.

10. To hear an update on the Wildlife in Common project

There is an opportunity to form a group of conservation volunteers to work on the Common. The Norfolk Wildlife Trust can offer training/purchase tools and provide support to get a project such as this up and running. Cllr Stevens expressed an interest in becoming involved as well as 2 residents present at the meeting. It was agreed to have a meeting with NWT to plan the way forward. Cllr Morrish has been looking at the cost of bird boxes for the common, a Barn Owl box is £150 and Kestral box £70. Cllr J Fuller is happy for the boxes to be put up on Setch Common, but would however need to agree this with the other rights holders. Further to the last PC meeting discussion about planting a Christmas Tree (Norway Spruce) on the corner of the Green, it was suggested that this may not be a good choice of species if long hot summers are to continue – further discussion required.

11. To hear an update on the work towards the Local Council Awards Scheme

An update on this will be provided by the Clerk at the February meeting.

12. To discuss arrangements for the Quiz - 18th January 2019.

Ticket sales are increasing with 28 so far, Cllr Dobbing and the Clerk to purchase food and it was agreed there would be enough help for preparations.

13. Highways – the Council will discuss any Highways issues

- The New Road sign has not been reinstated, Clerk to report again.
- Report pothole as per item 4.
- It was noted that last winter Rectory Lane was not on the gritting route, Clerk to request it is included.
- Noted that there is a lot of surface water on the A47 near to the bus shelter.

14. Planning

- a) Any applications to consider;

16/02226/F – Single Storey extension and alternations to dwelling at 6 Common Lane, North Runcton, PE33 0RD.
No comment.

- b) Decisions Received from BCKLWN
None

15. To hear any other planning issues relevant to the Neighbourhood plan

It was hoped to show some pictures of the proposed 500 house development, however there were issues with the projector so this was not possible.

16. Correspondence

None

17. Finance

a) To set the precept for 2019/20

Upon reviewing the accounts for 2018/19 there is a predicted underspend of around £6,700, Cllr Dobbing proposed that the precept should therefore remain the same for 2019/20, this was seconded by Cllr Houchen and all agreed. Therefore the precept amount will be £15,852. Reserves will be allocated for road repairs, specific amount to be agreed when quotations have been received for the work.

b) To review the hire charge for the VMP for 2019/20

In order to meet the electricity costs which are now forecast to be £364 per month, Cllr J Fuller proposed that the hire charge increase from £6.50 to £7.50, this was seconded by Cllr Longhurst and all agreed. The PC remains sympathetic to the financial position of the Buttercups and it was proposed by Cllr J Fuller and seconded by Cllr Longhurst not to increase the Buttercups hire charge and that it should remain at £5.50 per hour and be reviewed again in 6 months, all agreed. One loan repayment per year will be funded from the Parish Council of £1,900 to assist in the running costs of this community asset.

c) To hear an update on Cashbook balances - 1st Nov 2018 – 30th Nov 2018

	Opening Balance 01/11/18 £	Less May Chqs £	Less DD's £	Add income £	Closing Balance 30/11/18 £
NRPC Account	29,241.26	1,456.96	0.00	84.67	27,868.97
VMP Account	9,223.41	6,182.70	2,894.28	969.07	1,115.50
					28,984.47

b) The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
31/12/18	Krystal Kleaning	Cleaning for December	79.20	
08/01/19	R Curtis	Clerk Salary 12 th Dec – 8 th Jan 19	138.84	
08/01/19	R Curtis	Hall Cleaning – 20 th Dec, 2 nd Jan	42.72	
08/01/19	R Curtis	VMP Expenses – cleaning supplies	76.70	
			337.46	
<u>From NRPC Account</u>				
20/12/18	Uptech	Data Recovery*	857.40	0.00
08/01/19	R Curtis	Clerk Salary 12 th Dec – 8 th Jan	529.08	0.00
08/01/19	CGM	Summer payments not invoiced	210.42	0.00
			1,596.90	0.00
				0.00

*PC agreed to pay for third of the data recovery, however invoiced for half (as North Wootton PC are paying the other half and then the Clerk to reimburse NRPC for £238.17).

The Parish Council agreed to pay the above.

18. Public Participation – all members of the public welcome – 5 minute session

- A resident asked if the PC had any powers relating to illuminations on house exteriors. Cllr Morrish noted that when writing the Neighbourhood Plan it was found to be difficult to easily control this – although it was certainly recognised as a problem. It was agreed that excessive external lighting can spoil our rural night-time setting. The Clerk said any queries could be directed to Environmental Health at the Borough Council.
- The idea of a defibrillator in the village was supported.
- The surface of the Love Lane track was considered to be getting worse.

18. Items for next meeting agenda

- Defibrillator

19. Date of next meeting – 12th February 2019

Future meeting dates – (12th March 2019, 9th April 2019)

The meeting closed at 9.55pm

Signed 12th February 2018