

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 12th April 2022 7.45pm

Present: Cllr R Morrish (Chair), Cllr K Fuller, Cllr P Yallop, Cllr S Palmer, Cllr L Gunn, Cllr K Williams, Cllr J Fuller

In attendance: The Clerk – Rachel Curtis - 2 members of the public, Bor Cllr Gidney, and County Cllr J Moriarty

1. To accept any apologies – Cllr Houchen, Cllr Braybrook

2. Declaration of Interest / Dispensation in items on the Agenda - None

3. County and Borough Councillors Matters

Bor Cllr Gidney said that a grant has been awarded to the Tennis Club from the Councillors Members Grant Scheme, more funding opportunities would be available in the coming months. Thanks were extended to Cllr Gidney for this.

There is to be a change of rates of charges for disposing of some waste at the tip. This has come from Norfolk County Council and more details to follow.

Borough Council meetings could now all be held in the daytime instead of some in the evenings.

However, this has been met with opposition from some Councillors who also work and would find it difficult to attend meetings.

Cllr Moriarty reported on the following;

New roles are to be created at Norfolk County Council to improve the link between county and local councils. A significant investment has been made into the relationship between NCC and the rest of the County with £160,000 committed over the next 2 years.

The Road Safety Community Fund Application for the TROD along Rectory Lane was unsuccessful. NCC has secured a revenue grant from central government to support the development of a Local Cycling and Walking Infrastructure Plan (LCWIP) for Norfolk.

4. Public Participation

- Ken Matthews from the PCC reported that grant funding applications have recently been successful with money from NCC and the Borough Council. Work will now start after Easter on adding the kitchenette area near the alter with initially work to be done externally to take the mains water across the pathway to create an accessible toilet. The PC offered ~~is~~ congratulations to Ken, Fiona and all at the PCC for their efforts in this big project.
- A resident reported that there seems to be an increase in sightings of rats in the village. It would appear to be linked to the wet weather over the winter. It was noted that there is no longer a rodent service at the Borough Council.

5. To approve the Minutes of the Parish Council Meeting held on 8th March 2022

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 8th March and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

- The replacement footpath sign on Rectory Lane has been put up.
- It was agreed that the Annual Residents Meeting will be held on Tuesday 17th May 2022.

7. To Review and Approve the Policies and Procedures

The annual review of the policies and procedures had been carried out by the Clerk and checked by Cllr Gunn. All Councillors received copies prior to the meeting and had no questions or comments. It was unanimously agreed to approve the documents.

8. To discuss the website style and content

Cllr Palmer led the discussion and showed the PC website on the projector screen. There was discussion about what the PC wants the website to be used for, if it is fit for purpose and how user friendly it is. The platform currently used is the free software provided by NALC, where support is included in the annual membership fee. Most Councillors felt that with some updating the website does what it needs with little cost to the PC. It was suggested that a separate VMP site could be created with an interactive calendar. Cllr Palmer will make further enquiries with another provider to gain a comparison of style and layout and also cost. Further discussion required.

9. To hear any reports from the SAM 2 sign

Cllr Braybrook was absent from the meeting, so there will be reports next month.

10. To report on VMP management matters

- Email received from Buttercups expressing concern at the mice droppings found in the shed. They have replaced their storage boxes to protect their equipment, and asked if the PC could consider making the shed more 'mouse proof'. This was discussed and Councillors felt that it is an outside storage shed and it would be difficult to try and stop mice getting in given the age and structure of the building. Cllr Morrish and Cllr Palmer will investigate and keep the situation under review.
- There has been an expression of interest from a Ukulele group to use the Hall, but the Clerk has heard nothing more. If this is progressed, Cllr Palmer would speak to the neighbours before agreeing to such a hire.

11. North Runcton and Hardwick Common Volunteers Update

The litter pick at Setch Road was successful. The owl box has been put up.

The CIL grant for flood alleviation works was discussed. Works have been undertaken by third parties and it looks unlikely that the grant will be spent. ACTION: - Clerk to ask the Borough if the funds could be transferred to the recent unsuccessful bid for commons signage.

12. Action Planning – to consider PC events/projects for 2022

- The Clerk has produced a flyer to advertise the Jubilee Event on 5th June, further details to be discussed at the next meeting.
- There will be an update on the Common Gate at the next meeting.

13. Highways – the Council will discuss any Highways issues

Road lights have been continually on in day time along the A10. Cllr Moriarty to report.

14. Planning

- a) None
- b) Decisions received from BCKLWN – none
- c) Comments made to BCKLWN – 21/00967/F - Jet Wash at Esso Garage – comment on drainage issues.

15. To hear any other planning issues relevant to the Neighbourhood plan

Nothing to report.

16. Correspondence - None

17. Finance

- a) **To hear an update on Cashbook balances - 1st March – 31st March 2022**

	Opening Balance 01/03/22	£	Less March Chqs	£	Less DD's	£	Add income	£	Closing Balance 31/03/22	£
NRPC Account	36,981.24		1,014.86		2.40		32.92		35,996.90	
VMP Account	22,384.43		504.60		2,173.06		60.00		19,766.77	
									55,763.67	

The following amounts were approved for payment;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
05/04/22	R Curtis	Salary 6 th Mar – 5 th Apr 22	195.64	0.00
10/03/22	Mr Brights	Cleaning Feb/Mar 22	194.74	0.00
10/04/22	Mr Brights	Cleaning Mar/Apr	194.74	0.00
			585.12	
<u>From NRPC Account</u>				
05/03/22	R Curtis	Clerks Salary 6 th Mar – 5 th Apr 22 incl IT Expenses and back pay	831.66	0.00
30/03/22	NPTS	Whole Council Training	300.00	0.00
			1,131.66	

18. Public Participation – all members of the public welcome – 5 minute session

- A Hornbeam tree has been planted in the churchyard as part of the ‘Queens Canopy’ for her Jubilee celebrations
- Cllr Gunn asked if anyone could help in dead-heading the daffodils on the green.
- Cllr Palmer said that his photography club would be doing some outdoor photography on the Green in the coming weeks and may be using some flash equipment in the evening.

19. Items for future agenda –

20. Date of next meeting – Tuesday 10th May, 17th May (Residents Meeting), 14th June 2022

The meeting closed at 9.25pm

Signed 10th May 2022