

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 14th May 2019 7.45pm

Present: Cllr R Morrish (Chair), Cllr L Stevens, Cllr B Houchen, Cllr P Yallop, Cllr K Longhurst

In attendance: The Clerk – Rachel Curtis

4 members of the public, Bor. Cllr Peter Gidney

1. Councillors to sign their Declarations of Acceptance of Office

The Councillors signed the above documents.

2. To elect a Chair, Vice Chair and Personnel Committee

Chair - Cllr Morrish – proposed by Cllr Longhurst, seconded by Cllr Houchen and unanimously agreed.

Vice Chair – Cllr K Fuller - proposed by Cllr Stevens, seconded by Cllr Longhurst and unanimously agreed.

Personnel Committee – Cllr Stevens proposed Cllr Morrish and Cllr K Fuller take these roles, this was seconded by Cllr Longhurst and unanimously agreed.

3. Councillors to sign Disclosable Pecuniary Interest Form, Request for Dispensation Form and Code of Conduct.

Councillors signed the above.

4. To Adopt the General Power of Competence

The Council agreed to adopt the General Power of Competence.

5. Apologies – Cllr L Davies, Cllr K Fuller, Cllr J Fuller

6. Declaration of Interest / Dispensation in items on the Agenda

None

7. County and Borough Councillors Matters

- Bor. Cllr Peter Gidney thanked those that had supported him to become re-elected as Borough Councillor. The political make up of the Borough is 28 conservative, 15 Independent, 10 Labour, 1 Green and 1 Lib Dem, which only gives the Conservatives a majority of 1. He said he was very keen to represent people especially on Green issues, climate change and transport. He also aims to encourage the Borough Council to go out to consultation more to engage the public.
- Cllr Yallop asked if it is possible to have a sign which states Access to Village Only on the junctions into the village in a bid to stop people using the roads as short cuts from the A10 and A47. Cllr Gidney said in his experience it is possible, but the process with Highways is very slow. Clerk to enquire.

8. Public Participation – all members of the public welcome – 10 minute session

- A resident suggested that the PC consider an additional post for the SAM2 sign to be located on Chequers Lane. The PC noted that permission would be needed from the common rights holders to place the pole and this would be discussed further.

9. To approve the Minutes of the Parish Council Meeting held on 9th April 2019

The Council approved the minutes and the Chairman duly signed.

10. Clerks Report on any matters arising from the minutes of 9th April and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

- The defibrillator has been installed on the cricket club pavilion. The presentation from the RRT to the PC was featured in the local press. The Clerk said the unit has now been registered on the ambulance service database. The PC thanks the RRT and Plymouth Brethren community for their kind and generous donation to the village.

11. To co-opt a Councillor to the vacancy on the PC

Cllr Morrish read out the only application received for this position, which was from Laura Gunn (who was unable to attend the meeting). Laura has spent her career in the public sector at a senior level and has a good understanding of local government. The PC followed its co-option procedures, Cllr Longhurst proposed that Laura becomes a Councillor and this was seconded by Cllr Stevens and unanimously agreed. The Clerk will invite her to the June PC meeting to sign the declaration of acceptance of office.

12. To hear reports taken from the SAM2 Vehicle Activated Speed Signs

There are a number of vehicles now that are exceeding the speed limit. It was noted that the distance from the speed sign to a junction does not indicate any difference in the speed the vehicle travels. It was suggested that vehicles could be filmed and Cllr Stevens will contact the police to ask their advice about the legalities of pursuing this.

13. To hear an update on arrangements regarding the SDA and School Lane

- Cllr Morrish has asked the SDA again for an update and has had no response since February.

14. To report on VMP management matters

- The fridge has been replaced after the old one broke down - at a cost of £129.
- Work is continuing by the Clerk and Cllr Morrish to meet with heating suppliers to obtain quotes for an alternative heating system.

15. To hear an update on the Wildlife in Common project

- A meeting has taken place with NWT members to carry out a survey to give draft management suggestions for the commons.
- There is an event on 17th May at the pond, to look at newts.
- 6th July is an event for families to learn more about common wildlife, create a mini beast home and build a bird box.
- Further events planned are a wildflower walk, a bat watching evening and a get together to hear the dawn chorus.

16. Highways – the Council will discuss any Highways issues

- There are more potholes on New Road – Clerk to report.
- The junction to the A47 at New Road is in a poor state of repair, this has been reported previously.

17. Planning

a) Any applications to consider;

19/00713/F – Rainydays, 62 West Winch Road, West Winch – proposed extension with new two bay garage – No Observations

18/00417/LDE - The Toll House – Lynn Road, Middleton - It was noted that the Borough Council's decision to refuse the lawful development in relation to a caravan being used as a residence in the garden of this property is going to appeal. The PC had no objections to the application, therefore no further comments to make.

b) Decisions Received from BCKLWN
None

18. To hear any other planning issues relevant to the Neighbourhood plan

- Cllrs Morrish, Stevens, Houchen and the Clerk attended a workshop hosted by the Borough Council, attended by West Winch PC and the County Council Highways officer to discuss the WSP

- consultant's initial design of the relief road. Both PC's were asked for their thoughts and taking these on board WSP will now progress these plans further and arrange a meeting to discuss the next drafts.
- It was noted that the Metacre proposal for 500 homes will be required to submit a full environmental Statement to support their application.

19. Correspondence

None

20. Finance

a) To hear an update on Cashbook balances - 1st April – 30th April 2019

	Opening Balance 01/04/19 £	Less Apr Chqs £	Less DD's £	Add income £	Closing Balance 30/04/19 £
NRPC Account	25,383.95	1,438.24	0.00	15,902.00	39,847.71
VMP Account	837.66	454.70	379.14	480.50	484.32
					40,332.03

b) The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
24/04/19	TBL Blinds	Blinds for front windows	200.00	0.00
05/05/19	R Curtis	Salary 10 th April – 5 th May 2019	143.00	0.00
05/05/114	R Curtis	Hall Cleaning – 9/4, 24/4/, 30/4	66.00	0.00
14/05/19	R Curtis	Expenses	13.70	0.00
14/05/19	R Morrish	New Fridge	129.00	0.00
			551.70	
<u>From NRPC Account</u>				
30/04/19	CGM	Cutting – 3 rd April	30.06	0.00
31/12/19	CGM	Replacement Chq for invoice 221234	210.42	0.00
09/04/19	BHIB	Insurance Premium June 19 – May 20	534.42	0.00
05/05/19	R Curtis	Clerks Salary 10 th April – 5 th May 2019	544.33	0.00
14/05/19	R Curtis	Expenses	55.99	0.00
05/05/19	OJS Electrical	Installation of defibrillator	180.00	0.00
			1,555.22	

21. Public Participation – all members of the public welcome – 5 minute session

A resident asked if the traffic counters around the village are survey work for the Relief Road consultants.
Not known – they could be.

22 Items for future agenda

- Discuss quotes for alternative heating options
- Annual review of policies and procedures
- Agree audit statements

22. Date of next meeting – Annual Residents Meeting – Wednesday 22nd May
Future meeting dates 11th June, 9th July, no meeting planned for August

The meeting closed at 9.15pm

Signed 11th June 2019