

North Runcton Parish Council

Minutes of the Extraordinary Meeting of North Runcton Parish Council held at the Village Meeting Place

Wednesday 28th June 2017 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller, Cllr Ann Towler, Cllr Amanda Dobbing, Cllr Lee Stevens, Cllr Barry Houchen

1 member of the public was also present

1. Apologies for Absence

Cllr Paul Yallop, Cllr Jeremy Fuller and Cllr John Sherry

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. The Council will consider the tenders and appoint an contractor for the work to the Village Meting Place

Cllr Morrish summarised that tenders were sent out to 6 contractors on 25th May 2017. Addendum was sent out on 9th June. Four contractors withdrew shortly before the deadline for return on 21st June and two priced schedules were returned by tender deadline of noon on 21st June 2017. These were opened at Ian Bix Associates office in the presence of Cllr Morrish, Cllr Houchen and Rachel Curtis, Clerk. Confirmations were requested on a number of issues on 22nd June which were returned by 28th June for consideration at this meeting.

Each of the 76 individual items on the tender where considered for each contractor (referred to as Ten 1 and Ten 2). There was less than £1000 between the two prices.

For certain elements of the proposed work (roofing, railings, kitchen, flooring) alternative prices had previously been sought by the PC and the prices in the two tenders were comparable with these.

Councillors discussed the prices of a number of items and deemed both tenders to be acceptable. There was considered to be no reason not to accept the lowest tender (Ten 1).

Cllr Stevens proposed that the Council accept the price by Ten 1 and Cllr Houchen seconded this and all were in agreement. Cllr Morrish will contact them to inform them that they were the lowest tenderer and to confirm they are still available and willing to undertake the work.

There was some discussion of the required funding stream for the work. This will be further discussed and confirmed at the meeting on 11th July.

4. Date of next meeting – Tuesday 11th July, Parish Council Meeting

The meeting closed at 9.10pm

Signed 11th July 2017