

North Runcton Parish Council

Minutes of the Meeting of North Runcton Parish Council held at the Village Meeting Place

Tuesday 13th June 2017 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller, Cllr Ann Towler, Cllr Amanda Dobbing, Cllr Lee Stevens, Cllr John Sherry, Cllr Barry Houchen

17 members of the public were also present

1. Apologies for Absence

Cllr Paul Yallop and Cllr Jeremy Fuller

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

Bor. Cllr Peter Gidney reported on the following:

- The Hanseatic Water Ski Race will take place on 17/18 June 2017.
- There is the opportunity for the public to have their say on the public space protection orders, see the Borough Council website for more details.
- Cllr Gidney was questioned about traffic control in and around King's Lynn, some issues are with the traffic lights being controlled by Norwich rather than the CCTV in the town centre. Cllr Kemp has been taking action regarding bus routes in the area and Cllr Sherry asked Cllr Gidney to take forward the issues with the service reduction in the Parish recently. Cllr Morrish suggested the idea of a Community Bus scheme, the Clerk will contact the Clerk of West Winch and Gayton and Middleton to seek their thoughts on joining forces with this.

4. Public Participation – all members of the public welcome – 10 minute session

- Mr Longhurst said that the residents of School Lane have collectively had correspondence with Kenneth Bush, the solicitor for the SDA.
- There is some concern regarding the 9 months of work on the A47 between Peterborough and King's Lynn, Clerk to write to Highways highlighting concern at North Runcton becoming a rat run for motorists during this time.

5. To approve the Minutes of the Parish Council Meeting held on 9th May 2017.

The Council approved the minutes, and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 9th May 2017 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

- **Grants for the VMP** – The Clerk has submitted an application to the Flux Family fund for £5,000, now waiting for a decision.
- **SAM 2 Sign** – The memorandum of understanding has been received by County Hall and Clerk can now go ahead and place the order.
- **Manor Farm** – The area is now finally cool enough for a site walkover to take place.

7. To receive the accounting statements for 2016/17 and agree responses to questions in Section 1 – Annual Governance Statement of the annual Audit Review

- The cashbook balance of the Village Meeting Place Account for the end of March 2017 was £6,734.95 and the closing balance for the North Runcton Parish Council Account for the end of March 2017 was £24,098.05.
- All responses to Section 1 of the Audit report were answered 'yes' with the exception of an item which is non applicable to the Parish Council.

8. To update the Council on the project work for the VMP

Work on contractor quotes

- Ten contractors have been approached and 6 shortlisted. The deadline for tender submission is 21st June.

Fundraising Progress

- At present the total of donations and fundraising is £62,719.

9. The Council will agree to appoint Martin Langford, CDM

The cost of this work will be under £500. Cllr Stevens proposed that Martin Langford be appointed and this was seconded by Cllr Sherry and all agreed.

10. The Council will agree the loan application

It was decided to defer this item to the July meeting at which costs will be confirmed and the PC will have a clear picture as to the total project cost.

11. The Council will discuss the requirement for a bin on Illington Lane

Councillors discussed the financial and health implications of having more bins in the Parish and the Parish Council agreed that it doesn't support buying another bin. The Clerk will contact the dog warden at the Borough Council to enquire if there could be more of a visible presence in the Village and will obtain some 'no dog fouling' stickers for 2 residents to put up. It was also agreed to put information in another leaflet to try and educate people in clearing up after their dog and taking their waste home.

12. Planning

- a) Any applications to consider;

17/00880/O – Woodlands, Willow Drive.

This application was advertised in the free local paper as being in the Parish of West Winch, when it is within the boundary of North Runcton, Clerk to clarify with the Borough Council.

- b) Decisions Received from BCKLWN

None

- c) Comments made to BCKLWN

None

13. Neighbourhood Plan Update

- The examination has been completed and is "sound and ready to go to referendum". Some policies have been amended. A possible date of a referendum is late September. The Neighbourhood Plan group will produce a summary of policies to go to all residents.
- The Borough Council are working on the Infrastructure Delivery Plan which looks at delivering major projects on the Hardwick and A47. The nearest date for consultation on this is possibly July.

14. The Clerk read out the correspondence list as follows;

- There was no correspondence which wasn't included in any item in the agenda.

15. Finance

- a) To hear an update on Cashbook balances - 1st May - 31st May 2017

	Opening Balance 01/05/17	Less Feb Chqs	Less DD's	Add income	Closing Balance 31/05/17
	£	£	£	£	£
NRPC Account	37,447.88	753.63	0.00	678.30	37,372.55
VMP Account	6,890.96	648.59	94.91	11,298.50	17,445.96
					54,818.51

b) The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>From VMP Account</u>				
16/03/17	Mr Brights	27 th March – 21 st April 2017	124.80	
25/05/17	BCKLWN	Gin Tasting Leaflets	9.62	
13/06/17	R Curtis	Salary 12 th April – 9 th May	89.79	
01/06/17	Assent	Building Control	660.00	
01/06/17	Ian Bix	Architectural Design Work	990.00	
			1,874.21	
<u>From NRPC Account</u>				
16/05/17	R Curtis	Refreshments for Residents Meeting	36.75	0.00
28/04/17	CGM	Village Greens – w/c 03/04/17	30.06	0.00
28/04/17	CGM	Village Greens – w/c 17/04/17	30.06	0.00
13/06/17	R Curtis	Clerk Salary – 10 th May – 13 th June	424.04	
13/06/17	R Curtis	Expenses	23.38	
31/05/17	C Reeks	Internal Audit Services	60.00	
			604.29	

The Parish Council agreed to pay the above.

16. Public Participation – all members of the public welcome – 5 minute session

- It was noted that the footpaths in Cedar Grove have been moved, some grass verges now have a layer of tarmac over them to accommodate overgrown hedges. Clerk to follow this up with Highways.
- A vote of thanks was passed to Linda Fuller for her great work in organising the flower festival again this year, the PCC raised just over £2,000.
- It was suggested to sow some wildflower seeds on the perimeter of the common to flower next year.

17. Items for next meeting agenda

None were requested.

18. Date of next meeting – Tuesday 11th July

Future meeting dates – (12th September , 10th October, 14th November)

The meeting closed at 9.10pm

Signed 11th July 2017