

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held via Zoom due to the Coronavirus lockdown measures in place

Tuesday 14th July 2020 7.45pm

Present: Cllr R Morrish (Chair), Cllr K Fuller, Cllr L Gunn, Cllr P Yallop, Cllr L Stevens, Cllr K Williams, Cllr B Houchen, Bor Cllr P Gidney, Bor Cllr S Nash

In attendance: The Clerk – Rachel Curtis

- 1. To accept any apologies - None**
- 2. Declaration of Interest / Dispensation in items on the Agenda - None**
- 3. County and Borough Councillors Matters**

Cllr Gidney reported on the following:

- Cllr Devereux has resigned from the cabinet although staying on as a Borough Councillor.
- Building work will begin on 10 industrial units for rental in the NORA enterprise zone in October this year.
- Enquiries have been made about the relief road at West Winch, but no updates at present.
- Consultation is open on a proposal to include a road around the edge of the South Gates roundabout.

Cllr Nash reported on the following:

- The owner of The Winch public house is selling fruit and veg from the car park and NCC has raised issues with customers pulling out onto the A10 from this site, Cllr Nash is querying these concerns.
- There is some correspondence from Alexandra Kemp regarding Terms of Reference which were due to come from the Borough Council following a meeting in February to discuss the West Winch Access road. Cllr Nash to send to the Clerk.
- Cllr Morrish asked if the Borough Councillors knew anything about the filling of the Morston Point construction site to level the area as work has ceased for several weeks. Cllr Nash to follow up.

4. Public Participation

No members of the public asked to join the meeting.

5. To approve the Minutes of the Parish Council Meeting held on 9th June 2020

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 9th June and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

Nothing to report

Item 7 moved to further down the agenda as Mr Palmer was late to join the meeting.

8. To hear reports taken from the SAM2 Vehicle Activated Speed Signs

Cllr Stevens reported that with lockdown easing, the number of cars in the village is comparable to that of this time last year. Average speeds are also constant. The speed watch group will resume speed checks in August.

9. To hear an update on arrangements regarding the SDA and School Lane

Nothing new to update, Cllr Morrish will continue to press the SDA and their solicitor for a response to the draft easement being sent, clarification is still required for a number of issues.

Mr Palmer joined the meeting at this point.

7. To co-opt a new Councillor

Councillors heard Mr Palmer give a brief summary of his background. He has lived in the area since 2000 and North Runcton since last year. He enjoys being part of the village and is already a volunteer in the North Runcton and Hardwick Volunteers group. Cllr Morrish proposed Mr Palmer to be co-opted onto the PC, this was seconded by Cllr K Fuller and unanimously agreed.

10. To report on VMP management matters

The Clerk and Cllr Morish met the manager and committee chair of Buttercups this morning. They intend to open up sessions for the Pre-School on Monday 7th September hiring their normal weekly hours. How the Buttercups would use the Hall and steps they would take in terms of cleaning their equipment and surfaces when in session was discussed along with the responsibility the PC would take in preparing the Hall for opening.

The PC discussed these and agreed that the PC would have responsibility for;

- Purchasing and putting up a hand sanitiser unit inside the doorway of the Hall.
- Obtaining quotes for and hiring a cleaner to clean the Hall once a week.
- Carrying out a risk assessment and complying with government guidance on managing the risk of COVID-19, this will involve another meeting of the risk management group.
- Putting up posters to make users aware of how to use the Hall safely.
- Annual Legionella Testing
- Looking into providing paper towels for other hirers to use compared to use of the hand dryer – to be discussed further.
- Following up on a quote for WI-FI connection.

Cllr Morrish and Cllr Gunn will arrange deep cleaning of the chairs and tables during the summer holidays.

The North wall is showing signs of damp, PC to look into carrying out some work during the summer holidays to ease the problem.

11. To hear an update on the Wildlife in Common project

The PC agreed a quote of approximately £800 to remove 2 trees in the south-east corner of Sheeps Course Wood, this will be come from the allocated money which was donated by the Lord of the Manor.

12. Action Planning – to consider PC goals for 2020

The PC agreed that with the uncertainty of the pandemic and future social distancing rules, organising events where people would gather in large groups inside, should be put on hold. PC goals should focus on other ways of benefitting the community, this will be discussed more in September, Cllrs were encouraged to think about ideas to bring to that meeting.

13. Highways – the Council will discuss any Highways issues

- The drains along Rectory Lane becoming blocked with silt – Clerk to report to Highways.
- Ongoing pothole issues along New Road, Clerk to continue to report to highways.

14. Planning

- a) Any applications to consider – 20/00874/F - Gingerbread House, 9 The Green, North Runcton, PE33 0RB, proposed extension and alterations - The PC discussed this application and considers this dwelling to be a significant asset to the village. The porch needs to be carefully detailed to match the house and there are concerns that the carport will not fit in with the vernacular of the building. There is concern that if planning permission was granted, contractors would then park on the Green when completing their work causing an impact to the Green and possible access issues.
- b) Decisions received from BCKLWN – 20/00538/F – 39 West Winch Road, West Winch PE33 0NQ – new garage extension to replace existing detached garage – application permitted.
- c) Comments made to the BCKLWN - None

15. To hear any other planning issues relevant to the Neighbourhood plan

Nothing to report.

16. Correspondence

None

17. Finance

a) To hear a summary of finances for the first quarter – April – June 2020

NRPC income to June is £16,376.34 and expenditure, £2,774. Income for the VMP is £1,182 and expenditure £754.55. Councillors reviewed the figures and had no questions for the Clerk.

b) To hear an update on Cashbook balances - 1st June – 30th June 2020

	Opening Balance 01/06/20	£	Less June Chqs	£	Less DD's	£	Add income	£	Closing Balance 30/06/20	£
NRPC Account	36,390.34		785.20		2.40		8.34		35,611.08	
VMP Account	2,327.07		148.85		43.77		0.00		2,134.45	
									37,745.53	

The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
05/07/20	R Curtis	Salary 6 th June – 5 th July 2020	148.85	0.00
			148.85	
<u>From NRPC Account</u>				
03/06/20	CGM	Grass cutting	60.12	0.00
05/07/20	R Curtis	Clerks Salary 6 th June – 5 th July 2020	565.78	0.00
05/07/20	R Curtis	Expenses	83.96	0.00
			709.86	0.00

17. Public Participation – all members of the public welcome – 5 minute session

- Not applicable

18. Items for future agenda

19. Date of next meeting – 8th September 2020

The meeting closed at 9.00pm.

Signed 8th September 2020