

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 11th December 2018 7.45pm

Present: Cllr R Morrish (Chair), Cllr K Fuller, Cllr L Stevens, Cllr B Houchen, Cllr A Dobbing, Cllr P Yallop, Cllr K Longhurst, Cllr J Fuller

In attendance: The Clerk – Rachel Curtis

9 members of the public

1. Apologies

Cllr L Davies and Bor Cllr P Gidney

2. Declaration of Interest / Dispensation in items on the Agenda

Cllr J Fuller – Item 8 and Cllr P Yallop – Item 15.

3. County and Borough Councillors Matters

Cllr P Gidney was unable to attend the meeting and therefore there was no report. Cllr Morrish noted that Cllr Bal Anota has been removed from office by the Borough Council for non-attendance at Borough Council meetings on six consecutive occasions.

4. Public Participation – all members of the public welcome – 10 minute session

- A resident noted that Love Lane is very messy and needed the surface improving. Another resident said that large vehicles were driving along the track too fast and it was dangerous. Cllr Morrish stated that the Tharros farm manager had said he would be happy to meet with anyone who wishes to discuss any issues.
- A resident reported the following pot holes in the village –
 - Outside 37 New Road,
 - Outside campsite entrance and one near to the drain close by
 - Rectory Lane/New Road junction
 - Entrance to Cedar Grove
 - School Lane/New Road junction
 - Also the overhanging tree in the garden of 1 Cedar Grove is still an issue
- A resident asked if the PC had thought about putting their Common rights out to tender or selling them to raise money. Also asked when the amount paid to the PC for grazing rights were last reviewed – to be discussed in Item 9.
- Clarification required on point 9 in the November minutes – to be discussed in Item 8. Will the PC discuss resurfacing their own part of School Lane with the SDA or will discussions include the part of School Lane round the corner from the VMP.
- There have been some weight restriction signs put up in the village, these are incorrect and should read that the 7.5 tonne weight limit should be in New Road. Stating Common Lane and Chequers Road is misleading and incorrect. Clerk to contact Highways.
- The New Road sign has not been re-instated, Clerk to report again.

5. To approve the Minutes of the Parish Council Meeting held on 13th November 2018

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 13th November and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

- Following the correction of the transposed meter readings, the outstanding balance of the British Gas account was £2,33.03 excl VAT. This has been taken from the account by direct debit. The last invoice period from 8th Nov – 1st Dec is £239.26 excl VAT. Clerk will continue to monitor consumption and costs.

- The Buttercups requested an electric fan heater for the kitchen as staff are cold sitting in there during their lunch breaks. The PC declined to purchase and install a heater as the Buttercups group are the only hirers to use the Hall in this way, however have suggested they purchase their own oil filled radiator to use. There followed some discussion about the financial situation of the Buttercups as their treasurer was in the public area. They are continuing to face financial challenges. The PC is sympathetic to their cause and will continue to try to support their group, however it was acknowledged that it has to meet the costs of running the Hall.
- A Parishioner had raised the matter of a Christmas tree on the Green with Cllr J Fuller. It was suggested that a tree could be planted on the Green to then put lights on in future years. The Parish Council agreed, as owners of the land, they had no in-principal objection to this idea, subject to agreeing the tree, position etc. Cllr J Fuller to approach rights holders for their permission.
- The Clerk reported that her external hard drive back up had failed, meaning all data for the Parish Council held on there is currently irretrievable. She explained that she had spoken to PC World and ECS who were unable to look at it and therefore sought the advice of Uptech. The drive is now with a specialist firm in Norwich who are confident they can recover the data. There was some discussion as to the status of the clerks equipment as an employee – and whether the PC should be providing equipment for backing up data. It was agreed she would seek alternative prices to provide for a back-up system solely for NRPC data in future. The cost of the data retrieval has been quoted as £1,323 excl VAT. The PC agreed to pay a third of this bill, it was noted that North Wootton Parish Council (the Clerks other employer) had already agreed to pay half and the remainder of the bill would be met by the Clerk.

7. To hear reports taken form the SAM2 Vehicle Activated Speed Signs

Cllr Stevens reported that his recent data suggested peak times for people speeding have been during the rush hour in the morning and evening. Previous data has suggested that some people are speeding at all hours. He is due to meet a member of a community speed watch scheme which runs in Middleton. It was agreed that the gathering of data is important and should continue.

8. To hear an update on arrangements regarding the SDA and School Lane

A date of 15th January has been set to meet with the SDA, the delegation from the PC will be the same as before – Cllr Morrish, Cllr Stevens, Cllr Longhurst and Cllr Yallop and the Clerk. The aim is to work through how to address the road resurfacing and also to work towards an agreement of future use and maintenance of the road. Some patching up work should be done the week commencing the 17th December. It was confirmed that the PC would only pay towards resurfacing of the part of School Lane they own. Cllr J Fuller acknowledged that moving forward he would be a major HGV user of the road.

9. To hear an update on the Wildlife in Common project

Cllr Stevens and Cllr Morrish attended a workshop on 2nd December held by the Norfolk Wildlife Trust – Managing Commons for Wildlife. They reported it was interesting to meet other people who are managing other commons. Following on from this Cllr Morrish said he had sent an email to Cllr J Fuller and Peter Lemon, Lord of the Manor outlining suggestions for managing the Commons in the future, this includes setting up a volunteer group to get people to carry out work on the Common and to educate people about the area. Grants could be available to help work carried out by such a group and this may also help to open up dialogue about the development and future management of public open spaces in the West Winch Growth Area – notably with Hopkin’s Homes. Cllrs agreed this was a good idea and putting up bird boxes would be a good place to start, Cllr J Fuller to liaise with the rights holders. The annual fee of £70 for the grazing rights payable to the PC was mentioned and Cllr J Fuller said this is a comparable figure to other rights, similar ones at West Winch Common are £80 – but rights holders then pay back some monies for Commons maintenance.

10. To hear an update on the work towards the Local Council Awards Scheme

The Clerk reported that as she had been unable to access any files due to the data loss, therefore she was unable to give an update at this meeting.

11. To discuss advertising the quiz in the New Year – 18th January 2019.

Cllrs thought this was a good idea. Dates were discussed and Friday 18th January has now been confirmed. Publicity – an advert has gone into the Parish Newsletter and leaflets will be delivered in the new year.

12. Highways – the Council will discuss any Highways issues

The New Road sign has not been reinstated, Clerk to report again.

13. Planning

a) Any applications to consider;

18/02057/F – 18/02057/F | Use of land for the stationing of 3 timber camping lodges | King's Lynn Caravan And Camping Park Parkside House New Road North Runcton Norfolk PE33 0RA

No comments to make regarding this application – except that it was noted that much of the planning legislation referred to in the Planning Statement is now superseded by newer documents and that the adopted Neighbourhood Plan is not referred to.

18/01966/RMM | Reserved Matters: Erection of supermarket | Morston Point Land North East of Scania Way Hardwick Industrial Estate King's Lynn Norfolk

Object to the proposals due to the planting scheme proposed. BCKLWN should insist on having an agreed landscape masterplan for the entire Morston Point development site, and the design for this plot should conform to that plan. Applicants should refer to the adopted Neighbourhood Plan for North Runcton and West Winch – Policies WA07 and WA19.

b) Decisions Received from BCKLWN

None

14. To hear any other planning issues relevant to the Neighbourhood plan

The Neighbourhood plan group has recently met and it was proposed that some hard copies of the plan are printed for all Cllrs to have. The PC agreed the cost of this at around £65. West Winch PC are keen to share conversations on future planning applications within a volunteer group made up of Councillors from both Parishes, Cllrs Stevens, K Fuller, Longhurst and Morrish said they would be happy to be part of this delivery group.

Alan Gomm from the Borough Council sent an update to Cllr Morrish with the following;

NCC and BCKLWN Business Rate Pool support has been requested to support the IDP project, not heard the outcome as yet.

Urged to PC to submit comments on Hopkins, there is currently a holding objection from Highways England to review the road design.

Work continues on the northern end of the housing access road to ensure there are no potential conflicts with Hopkins outline.

Zurich have stated they wish to pursue an application, however this has been their position for a while.

15. Correspondence

None

16. Finance

a) **To review the accounts for NRPC and the VMP to prepare for budget/precept setting in January**

The Clerk presented the projection of the balances for NRPC which is predicted to be in surplus at the end of the year by around £21,000, this is largely due to the reclaimed VAT amount from the VMP.

The VMP account for this year is projected to carry forward a balance of £476.

The Clerk will prepare budget paperwork in preparation to set the precept at the next meeting.

b) To hear an update on Cashbook balances - 1st Nov 2018 – 30th Nov 2018

	Opening Balance 01/11/18	Less May Chqs	Less DD's	Add income	Closing Balance 30/11/18
	£	£	£	£	£
NRPC Account	29,241.26	663.88	0.00	0.00	25,577.38
VMP Account	9,223.41	5,878.06	2,845.79	738.57	1,238.13
					26,815.51

b) The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>From VMP Account</u>				
11/12/18	R Curtis	Clerk Salary 14 th Nov – 11 th Dec 18	138.84	
09/12/18	Krystal Kleaning	Cleaning for November	158.40	
11/12/18	R Curtis	VMP Expenses	5.90	
			303.14	
<u>From NRPC Account</u>				
12/11/18	National ALC	LCAS Registration	60.00	0.00
07/11/18	Norfolk ALC	Training K Longhurst and L Davies	144.00	0.00
27/11/18	Westcotec	Speed sign bracket clips	60.00	0.00
11/12/18	R Curtis	Clerk Salary 14 th Nov – 11 th Dec	529.08	0.00
			793.08	0.00

The Parish Council agreed to pay the above.

17. Public Participation – all members of the public welcome – 5 minute session

- A resident expressed concern that the PC may ultimately subsidise road resurfacing for the piece of School Lane which is not owned by it. Cllrs explained this would not be the case.
- A resident said the 'Conservation volunteers' for the common sounded like a good idea and he would like to be involved.
- It was queried whether the Toll House caravan application got consent, it was confirmed it had.
 - Concern was raised that dog walkers leave the gates open along the bridleway, it was acknowledged this is a problem and it is difficult to educate people.

18. Items for next meeting agenda

- Budget/Precept setting

19. Date of next meeting – 8th January 2019

Future meeting dates – (12th February 2019, 12th March 2019)

The meeting closed at 9.45pm

Signed 8th January 2018