

North Runcton Parish Council

Minutes of the Parish Council Meeting held at the Village Meeting Place

Tuesday 9th December 2025 - 7.45pm

Present: Cllr K Fuller – Chair, Cllr R Morrish, Cllr P Yallop, Cllr S Palmer, Cllr J Braybrook, Cllr M Mills, Cllr J Fuller, Cllr K Williams

3 members of the public

In attendance: The Clerk – Rachel Curtis

1. **To accept any apologies** – Cllr B Houchen, Cllr J Moriarty
2. **Declaration of Interest / Dispensation in Items on the Agenda** – Cllr Palmer – PCC Grant application

3. **County and Borough Councillors Matters**
None in attendance at this meeting

4. **Public Participation**

Peter Gidney attended the meeting to bring to the PC's attention the application at 32 West Winch Road. The application has been refused and two appeals have been dismissed (one for a new bungalow and one to regularise use of the site as a builders yard). He felt there were several inconsistencies with the information NCC have used in their appeal information and that the main reason for refusal (traffic safety) wasn't consistent with other applications that have been given permission nearby. NRPC had previously supported the application. There is little the applicant can do now except wait to see whether policy on this section of the A10 changes when the WWHAR road is opened. The PC thanked Peter for his report.

5. **To approve the Minutes of the Parish Council Meeting held on 11th November 2025**

The Council approved the minutes and the Chairman duly signed.

6. **Clerks Report on any matters arising from the minutes of 14th November 2025 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting.**

- The Clerk spoke to the Environmental Crime Officer at the Borough Council regarding the dog fouling in the village. Each incident needs to be reported in order to build up a picture of the extent of the issue, and then patrols can be made of the area. The Clerk was sent some leaflets to display in the Parish. The Clerk is further investigating if the PC could install cameras.
- The Clerk has received confirmation from NALC regarding the Assertion 10 domain name, email addresses will be available shortly and policies to be adopted in January.

7. **To consider placing a Christmas Tree on The Green**

Councillors discussed having a large Christmas Tree on the Green. Various options were considered including planting a larger specimen, which would need lots of watering or buying a cut tree every year or renting a tree. There were discussions as to which option would be the most environmentally acceptable while providing a nice tree for all to enjoy on the Green. It was agreed that it is too late to put one in place for this year, but options would be considered for 2026.

8. **To consider Biodiversity and Action Planning within the Parish**

Nothing to report at this meeting.

9. **To report on VMP Management Matters**

- *To give an update on the specifics of the flooring for the outside yard area*
A colour will be agreed by mutual agreement with Buttercups and the PC and work to commence in the Spring.
- Cllr Morrish has been monitoring for mice activity and none have been found.
 - A water pipe joint burst in one of the toilets recently creating a flood while Buttercups were in session. It was quickly repaired by the plumber and thanks to the Buttercups for clearing up.

10. North Runcton an Hardwick Conservation Volunteers

Successful litter pick with 20 volunteers. Next one will be in Feb/March.

It was noted that a new water supply is being connected to the hospital which is going through the Hardwick Common

11. Action Planning – to consider PC goals for 2025/26

Quiz Night – 28th November - £270 was raised and a successful night.

12. Highways – the Council will discuss any Highways issues – none

Potholes on the road near the Common Gate. Cllr Palmer to take photos and send to the Clerk.

Building works on corner of Rectory Lane – contractors vehicles are churning up the grass verges. Clerk to contact the resident and ask for more considerate parking.

13. Planning

25/01958/FM|HYBRID APPLICATION: FULL - Erection of a retail store with associated parking, highway infrastructure, access, landscaping, substation, plant equipment and other ways; and an **OUTLINE** - all matters reserved for the erection of two drive thru units with associated parking, landscaping and other works.

Clerk to ask for an Extension of Time to submit comments at the January meeting.

Applications Refused:

25/01795/PAGPD Rear single storey infill extension which extends beyond the rear wall by 4.30m with a maximum height of 3.00m and a height of 2.90m to the eaves

14. To hear any other planning issues relevant to the Neighbourhood Plan

The copy of the Memorandum of Understanding has been received from West Winch Parish Council and the Clerk will send to the Borough Council.

15. Correspondence

Resident of Illington Lane – frustrated that no notification was given to them regarding large lorries laying tracking near their home for investigation works to be carried out and there has been a lack of response from NCC. The Parish Council had not been made aware of this either.

16. Finance

a) To Consider a grant application from the PCC

Cllr Palmer and a member of the PCC gave a project update on the restoration project to restore the fabric of the church. The application has successfully passed the mid term review so that application can now be made for the National Lottery finding of £540,000. If successful the project will be complete by August 2028. Unfortunately due to Government changes the VAT is unable to be reclaimed which means costs are now higher, meaning the core project will be delivered and not the extended scope. The PCC are now trying to fundraise £35,000 separately to offset the additional VAT costs. A request for £5,000 has been made to the Parish Council and a letter of support for the project.

It was confirmed that the PC can give donations to a religious organisation due to a change in legislation in 2023. Councillors considered the application in line with its Grants policy and Cllr K Fuller, proposed £5,000 to be given to the PCC, this was seconded by Cllr J Fuller and unanimously agreed.

b) Councillors reviewed the accounts of the PC and VMP prior to precept setting at the January meeting. At present the accounts are in a healthy position. It was noted that £1,906 is being held for the war memorial.

c) To hear an update on Cashbook balances

	Opening Bal	- Expenditure	+ Income	Closing Bal
	01/11/25 £	£	£	30/11/25 £

NRPC Account	19,749.68	1,189.56	0.00	18,560.12
VMP Account	2,165.31	472.87	135.45	1,827.89
Redwood Savings	30,000.00	0.00	0.00	30,000.00
				50,388.01

The following payments will be considered for approval for December;

Date	Supplier	Description of Service	Invoice amount
VMP			£
05/12/25	R Curtis	Clerks Salary – 06/11 – 05/12/25	202.28
17/11/25	Mr Brights	Cleaning Oct/Nov 25	214.20
			416.48
NRPC			
05/12/25	R Curtis	Clerks Salary – 06/11-05/12/25	805.08
			805.08

17. Public Participation

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18. Items for future agenda

To set the precept

Risk Assessment on the gate at the Church path

19. Dates of next meetings –9th December 2025, 13th January 2026

The meeting closed at 8.50pm

Signed 13th January 2025