

NORTH RUNCTON PARISH COUNCIL

Minutes of the North Runcton Parish Council held at the Village Meeting Place

Tuesday 13th January 2015 7.45pm

Present: Cllr Richard Morrish (Chairman), Cllr Ann Towler (Vice-Chair), Cllr Richard Markham, Cllr Kerry Fuller, Cllr Paul Yallop, Cllr Gill Sergeant, Cllr Barry Houchen, Cllr Jeremy Fuller, Bor. Cllr June Leamon, County Councillor Richard Coke

7 members of the public were also present

1. Apologies for absence

Bor. Cllr Paul Foster

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

County Cllr Coke reported the following:

- The deadline for submissions to the Parish Partnership scheme is 30th January 2015.
- Norfolk County Council are balancing their budget, working under the constraints of a drop in Government funding.

Bor. Cllr Leamon reported the following:

- King's Lynn and West Norfolk Local Plan – Site Allocations and Development Management Policies Pre-Submission Document was formally published on 12th January 2015 and is available to view online at www.west-norfolk.gov.uk Representations can be made via the website or by email ldf@west-norfolk.gov.uk The consultation period runs until 5.00pm on Monday 23rd February 2015. Cllr Leamon emphasised the importance of this opportunity to have your say in the future development of West Norfolk.
- Cory Wheelabrator have withdrawn their application for waste management at the Saddlebow Site. In December NCC voted to remove incineration as an option for future waste management plans.
- Cllr Markham asked the question – what the cost was to the taxpayer due to the terminated contract between Cory and NCC – Cllr Coke answered - £34 million. It is understood this figure does not include time and money spent on the project by NCC officers and their consultants and the cost of the public inquiry.
- There is a light show on the Custom House to mark the centenary of the 1WW Zeppelin raids, Monday 19th January – Sunday 25th January from 3pm to 10pm daily.

4. Public Participation – all members of the public welcome – 15 minute session

- A parishioner expressed concern about a manhole cover on Constitution Hill being dangerous, several people reported seeing it being repaired on their way to the meeting.

5. To approve the Minutes of the Parish Council Meeting held on 9th December 2014

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 9th December meeting and subsequently any matters arising that have been actioned not on the agenda for this meeting

· Buttercups, Clerk visited 8th January

It is felt that the Buttercups are settling in well, they requested the following to be discussed;

- Four trollies with play equipment and supplies are left in the hall all the time as they cannot fit inside the cupboard – Clerk will monitor where placed and whether this effects other hall hirers.
- Toilet roll – Council will continue to buy rolls and if Buttercups require individual sheets in boxes they will supply their own.
- Lock for outside store – Cllr Morrish will purchase.
- Concrete from yard – Cllr Morrish will remove.
- Baby gate for door into kitchen – Cllr Towler has a gate to donate which has expandable fixings, therefore not requiring permanent slots to be screwed into the door frame.
- Shelf in cupboard coming away from wall – Cllr Morrish will investigate.

- **Phone Box on New Road**
Clerk has reported fault with light and broken panes of glass
- **Research whether VAT can be reclaimed on VMP expenditure**
Letter received from HMRC referring to guidance notes, Clerk to research.
- **Councillor Vacancy**
Position remains vacant for the Hardwick Ward, if anyone is interested then please let the Clerk know.
- **War Memorial**
The War Memorial Committee received an award from the British Legion – the Bernard Copsey Cup for the Most Improved War Memorial ‘in recognition of the hard work of the local community’. Cllr Morrish extended his thanks to the committee and all residents involved, Cllr Leamon wished to also thank representatives from the Plymouth Brethren for their work.

7. **Proposed Development at Runcton Hall Stables and Church Farm** **Runcton Hall Stables**

A delegation from the Seventh Day Adventist Church met with the Parish Council prior to the public meeting to discuss their interest in buying the site and matters relating to an easement along School Lane. At present their intentions for use would be for camping purposes and outdoor activities for its youth programme. The site being used for approximately 4 months during the year at school holiday time, and occasional weekends. Engineers will now meet with Norfolk County Council to ascertain if they require any modifications made to the road in terms of widening the junction etc and report back to the Parish Council.

Church Farm

Pegasus Group are holding a public exhibition at the Village Meeting Place on Saturday 24th January on behalf of First CTC Farming Partnership. This drop-in exhibition will be open between 12pm – 3pm giving the public the opportunity to discuss proposals for a residential development at the site.

8. **Highways**

The Clerk reported she had spoken to Ian Parks from the Highways Department about the increased and speed of traffic going along New Road after some residents had expressed concerns about this. There is to be a briefing at the VMP on 29th January at 7.30pm for the A47, Hardwick Transport Strategy Draft Report, Ian advised to raise the matter at that meeting. Cllr Yallop explained that a road sign had been removed which could be exacerbating the problem, he will forward details to the Clerk.

9. **Planning**

a) Applications to consider

14/0189/F – East Anglia House, West Winch – Three Bay Garage with Storage

No comments

b) Decisions Received from BCKLWN

14/01476/F – 29 Main Road, West Winch - Permitted

c) Comments made to BCKLWN

None

10. **Neighbourhood Plan Update**

Cllr Morrish gave an update – The independent examiner has looked at the Neighbourhood Plan, and once comments are received, the Neighbourhood Plan will be finalised in readiness for a six week public consultation period. It will be essential to gain feedback from all parishioners and fully engage the community at this stage - including younger and older residents. Both North Runcton and West Winch Parish Council’s will be holding sessions at the VMP and William Burt Centre for community consultation early in February. It is important to note that the document will begin to gain ‘weight’ in planning terms as it passes through these important stages. Cllr Markham asked who will be responsible for maintaining the ‘green wedges’ mentioned in the plan.

11. **Correspondence**

VAT Office letter regarding reclaiming VAT

See Clerk’s report

CPRE Light Pollution Questionnaire

The Council agreed to complete the questionnaire.

Norfolk Constabulary – PCSO Match Funding Scheme

This new initiative allows Parish Councils to contribute to a 50/50 match-funded scheme allowing for a dedicated PCSO to be ring-fenced for the Council over and above that which would otherwise have been allocated to the area. The Clerk to research if neighbouring Councils at taking part in this scheme.

BCKLWN – Site Allocations and Development Management Policies Pre-Submission Document

The Clerk has a hard copy of the report to circulate to Councillors, see item in Cllr Leamon's report above.

12. Finance

- a) The Clerk presented the budget. After discussion regarding the expenditure items, including the Neighbourhood Plan, the Council agreed a precept of £8,902 for 2015/16. This will be approximately an additional £1.25 per monthly payment (based on 10 payments a year) for a Band D property.
- b) The Council approved the sum of £949.61 relating to VMP expenditure to be transferred from the NRPC account.
- c) The Council agreed to make the following payments.

£

From VMP Account

OJS Electrical	Fit lights, smoke detector and timer	351.41
Rick Morrish	Brewers – Paint and Fillers less sale of oil tank (£4.50)	184.61
Mr Brights Cleaning	Cleaning for 19 th December	31.20
Steward Safety Supplies	Annual fire extinguisher check	51.42
Kevin Day	Carpentry and Joinery Work	611.60
M.T Painter and Decorators	To redecorate Small and Main Hall (paid 18/12/14)	1,299.00
		2,529.24

From NRPC Account

All Saints Church PCC	Churchyard Maintenance	325.00
Mrs R Curtis	10 th December – 13 th January Clerk Salary	362.09
Mrs R Curtis	Postage	7.44
		694.53

13. Items for next meeting agenda

Sponsored walk through the village by the Scouts

The Chairman asked if the public had any comments about what they'd heard at the meeting. No comments

14. Date of next meeting – Tuesday 10th February 2015

(Future meeting dates – Tuesday 10th March 2015; Tuesday 14th April 2015; Tuesday 12th May 2015)

The meeting closed at 9.10pm

Signed

10th February 2015