

NORTH RUNCTON PARISH COUNCIL

Minutes of the North Runcton Parish Council Annual Meeting held at the Village Meeting Place

Tuesday 12th May 2015 7.45pm

Present: Cllr Rick Morrish, Cllr Ann Towler, Cllr Kerry Fuller, Cllr Paul Yallop, Cllr Barry Houchen, Cllr Jeremy Fuller, Cllr Gill Sergeant, Cllr Amanda Dobbing

Bor. Cllr Peter Gidney, Bor. Cllr Bal Anota

10 members of the public were also present

Apologies - None

1. Election of New Chairman

Cllr Morrish was re-elected unanimously for the position of Chairman. Cllr K Fuller was unanimously voted as Vice-Chairman.

2. Declaration of Acceptance of Office

All Councillors signed this declaration. Cllr Dobbing was welcomed onto the Parish Council.

3. Declaration of Interest / Dispensation in items on the Agenda

Cllr Yallop – 12(a)

4. County and Borough Councillors Matters, PCSO's Report

- Newly elected Borough Councillors Peter Gidney and Bal Anota attended the meeting and introduced themselves. Both are keen to support the Parish Council in all matters especially the Local Development Framework.

5. Public Participation – all members of the public welcome – 15 minute session

- June Leamon thanked Parishioners for their support and wished the new Borough Councillors well in their new roles.
- The Flower Festival is taking place 19th – 22nd June. Help is required to set up stalls, Linda Fuller to inform the Clerk what is required to help recruit volunteers. Funds are being raised for repairs to the Church.
- The lack of PCSO presence was noted, although support will still be requested if required.
- A Parishioner expressed dislike at the colour of the newly painted bus shelter on the A10.

6. To approve the Minutes of the Parish Council Meeting held on 14th April 2015

The Council approved the minutes and the Chairman duly signed.

7. Clerks Report on any matters arising from the minutes of 14th April meeting and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Pothole outside Manor Farm Cottages** – Reported to Highways, Works ordered
- **Dangerous manhole covers, New Road/Cedar Grove junction, New Road , near telephone exchange and outside 3 Common Lane** – Reported to Highways, Works ordered
- **Ruts in Road, Hardwick Narrows junction and A10 junction from Hardwick Roundabout** Reported to Highways, work referred to other agency.

8. To receive the Accounts for 2014/15

The accounts for the year ended 31st March 2015 were discussed and approved. The Annual Return Statement of the Accounts and Statement of Governance were reviewed and approved. The Annual Return was signed by the Chairman and Clerk as Responsible Finance Officer.

9. The Annual Parish Meeting – 19th May 2015

Agenda has been set. Cllr Dobbing suggested distributing leaflets to residents to attend.

10. Improvements to the Village Meeting Place

The Council agreed to delegate to the Chairman and Clerk, the ordering of works to improve the front entrance area of the VMP. The value of works to be done should not exceed £500.

11. Highways

Rangers visit to carry out inspections is scheduled for week commencing 22nd June. Items to include;

- Top of Rectory Lane – look at verges, request drains are cleared out, replace black and white reflector posts
- Lime trees outside 17 Rectory Lane becoming overgrown
- Overgrown vegetation around the bus shelter on the A10 to be cut down

12. Planning

- a) Applications to consider

15/00631/F – Variation of condition 6 of planning permission to allow a further 28 seasonal pitches to KL Caravan and Camping Park

The Parish Council has no comment on this application

15/00299/A – 2 Manor Farm

The Parish Council has no objections to this application, however it is noted that the extension will not be visible from anywhere except the rear of the cottages (ie for visitors and the immediate neighbours). It does not affect the front elevation, therefore a well considered addition. These cottages have a considerable colony of House Martins and timing of work should consider their breeding season.

- b) Decisions Received from BCKLWN

15/00299/A – Signs at Esso Garage – Application Granted

- c) Comments made to BCKLWN

None

13. Neighbourhood Plan Update

Cllr Morrish met with LDF officers during April to go through the policies in the Plan. Now needs to be redrafted and hopefully a draft will be ready soon.

14. Correspondence

None

15. Finance

- a) The Clerk advised that the precept payment had been received from the Borough Council.
b) The Council agreed to make the following payments;

		£
<u>From VMP Account</u>		
Mr Brights	Cleaning 30 th March – 24 th April 2015	124.80
Rachel Curtis	Toilet Rolls	3.50
		128.30
<u>From NRPC Account</u>		
DJR Building Services	A10 Bus Shelter – Refurbishment	719.00
AON	Renewal for 1 st June 2015 – 31 st May 2016	547.38
Mrs R Curtis	15 th April – 12 th May Clerk Salary	320.30
Mrs R Curtis	Postage and Stationery	18.62
		1,605.30

16. Items for next meeting agenda

None

17. Date of next meeting – Annual Parish Meeting Tuesday 19th May 2015

(Future meeting dates – Tuesday 9th June 2015; Tuesday 14th July 2015, no meeting in August by tradition)

The meeting closed at 8.50pm

Signed

9th June 2015