

NORTH RUNCTON PARISH COUNCIL

Minutes of the North Runcton Parish Council held at the Village Meeting Place

Tuesday 9th June 2015 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller (vice chair) Cllr Ann Towler, Cllr Paul Yallop, Cllr Barry Houchen, Cllr Jeremy Fuller, Cllr Gill Sergeant, Cllr Amanda Dobbing

5 members of the public were also present

1. Apologies for absence

None

2. Declaration of Interest / Dispensation in items on the Agenda

Cllr K Fuller – item 11a

3. County and Borough Councillors Matters, PCSO's Report

Bor. Cllrs Peter Gidney and Bal Anota gave their apologies, but Cll Anota sent a report as follows;

Since our last visit we have been given our committee selections for this term. I will be serving on the Resources and Performance Panel, Audit and Risk Committee and also the Appointments Board. Peter has been selected for the Cabinet Scrutiny Committee along with Standards committee.

We have been in touch with the Clerk from West Winch (Judy Close) and Rachel regarding the LDF and the need of the relief road. Peter and I have requested to meet with the Neighbourhood Team to discuss what actions to take in regards to our help. We have also requested copies of any correspondents between the Parish and BC or NCC.

We both have met on many occasions to discuss the traffic surveys that have been conducted by Mott MacDonald in January 2015. On the basis of the report we feel Strategy A1-2031/35 would be the best possible infrastructure change, even though we are aware this is a distant dream as funding will be the only hindrance when coming to the final decision.

One thing is certain that the relief road has to be constructed before any development takes place or in line with the first phase of development, we will aim to champion this.

We understand that the Chairman and his team have worked very hard and frustratingly long hours to construct this Plan, but if there is anything we can help with please do not hesitate to email or call us.

4. Public Participation – all members of the public welcome – 15 minute session

- Flower Festival – 19th – 22nd June 2015. Volunteers and donations are still required for this event, please see Lynda or Phyllis.
- It was suggested that a summary is included in the Parish Newsletter detailing what the Parish Council has done over the year. Clerk to summarise the Chairman's report from the residents meeting and submit.
- The manhole cover on the junction of Cedar Grove/New Road is still in need of attention. Clerk to follow up.
- Footpath in a bad state of repair in Cedar Grove, Clerk to follow up with Highways.
- The bin in the Churchyard is being used for dog waste – Clerk to inform Church Warden.
- Concern was raised on the matter of erratic parking near to Anglia Car Auction, Beveridge Way on auction days, causing complaints by nearby residents. Clerk to send a letter.

The Chairman invited Belinda Weaver to address the Council as she had expressed an interest in becoming a Councillor. The Council failed to find a proposer, therefore the nomination process did not progress any further.

5. To approve the Minutes of the Parish Council Meeting held on 12th May 2015

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 12th May meeting and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Dangerous manhole cover New Road/Cedar Grove.** See public participation.
- **Ruts in Road along from Hardwick Narrow junction from Hardwick Roundabout** – Clerk to report again to Highways.
- **Accounts**

The Annual Return has been checked by the Internal Auditor and the Clerk has sent to Mazaars.

7. Progress regarding the following proposed redevelopments

Runcton Hall Stables

The Parish Council Solicitor has sent a final draft easement to the Seventh Day Adventist Solicitors. Awaiting the next step to sign off.

8. Update on the work done to the VMP

- The wooden storage cabinets on the outside wall have been removed and a shelf installed to hold art club tables. The NRPC cabinet is now situated in the new space, thus making room in the small hall cupboard for Buttercups to store their wheeled trollies. Further work is required to finish the rest of the cupboards and the Council agreed to delegate to the Clerk and Chairman.
- Matters raised by Buttercups and agreed by the Council;
Lock for storage cupboard, PC will supply and retain a key.
Lock on the cupboards in the entrance foyer – as above.
More coat hooks to be added to the rail.
Trellis on wall in yard, Buttercups to specify details and PC will put up, cost to be met by Buttercups.
- The Art Club have agreed to paint a sign to go up over the notice board in the front hall.
- Cllr Morrish to seek quotes to replace the blue plaque outside the VMP.
- Richard Markham volunteered to be a point of contact for the VMP, letting in tradesmen and hirers when required.

9. Annual Risk Assessment

Cllr Morrish went through the risk assessment report with the following matters arising;

Grit Bins – Clerk to enquire about an additional bin along Common Lane.

Notice Boards – Barry to refurbish the one on the Bus Shelter on the A10.

Dog Bins – Cllr Morrish and Cllr Houchen to define suitable position of another dog bin on the Hardwick Common area, seek opinions of stakeholders in the area.

School Road – The Council agreed to fill the potholes in the road, given the potential of building works being done in the future at Runcton Hall Stables and Church Farm. Clerk and Chairman to seek quotes.

The Council agreed to accept a quote of £400 for Cllr J Fuller to re-grade the track from School Lane to the church with asphalt planings. However, on inspection after the meeting it was decided that the surface was in reasonable repair and that the condition should be reviewed again in the autumn.

10. Highways

See items above.

11. Planning

a) 15/00880/F – Mayhill, Rectory Lane

The Council agreed to make a neutral comment.

Morston Assets

Outline planning application for Morston Point, King's Lynn. Carter Jonas carried out an independent survey stating the development would have an adverse impact on the retail areas of King's Lynn and Gaywood, the new plan sees the Cinema complex removed. Clerk to write letter of comment to Borough Council.

b) Decisions Received from BCKLWN

None

c) Comments made to BCKLWN

None

12. Neighbourhood Plan Update

Designers have sent a final proof, which is being checked. A copy will be sent to Councillors, stakeholders and developers and a 6 week 'pre-submission' consultation period will commence this month.

13. Correspondence

BCKLWN – Site Allocations and Development Management Policies Pre Submission Document

Notice of examination hearings, submissions by 22nd June. Fran Leamon will represent the Neighbourhood Plan.

NCC – Norfolk Minerals Site Specific Allocations Development Plan document

Clerk has written to Caroline Jeffrey to ask how this could affect proposed development in the area.

14. Finance

a) The Council agreed to make the following payments;

£

From VMP Account

Mr Brights	Cleaning 27 th April – 22 nd May	124.80
D Bowman	Isolation Lever	73.20
Rachel Curtis	Roof window for VMP Store	3.59
		201.59

From NRPC Account

CGM Landscapes	Maintenance for April	67.27
CGM Landscapes	Maintenance for May	67.27
CES	Risk Assessment of Assets	690.00
CJ Reeks	Internal Audit Fee	50.00
Mrs R Curtis	13 th May – 9 th June Clerk Salary	320.30
Mrs R Curtis	Postage and Stationery and Expenses	28.78
		675.81

15. Items for next meeting agenda

Prices for Road

Action Points from Residents Meeting

16. Date of next meeting – Tuesday 14th July 2015

(Future meeting dates – No August Meeting, 15th September, 13th October)

The meeting closed at 9.10pm

Signed

14th July 2015