

NORTH RUNCTON PARISH COUNCIL

Minutes of the North Runcton Parish Council held at the Village Meeting Place

Tuesday 9th December 2014 7.45pm

Present: Cllr Richard Morrish (Chairman), Cllr Ann Towler (Vice-Chair), Cllr Richard Markham, Cllr Kerry Fuller, Bor. Cllr June Leamon, Bor Cllr Paul Foster

2 members of the public were also present

1. Apologies for absence

Cllr Barry Houchen, Cllr Gill Sergeant, Cllr Jeremy Fuller

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

Cllr Leamon reported the following:

- Cllr Leamon had attended an IDB meeting at which the flooding at the Twisty Twiney was discussed. Clerk to contact Highways to find out about planned schemes for the area.
- Public Consultation on Lynnsport Housing proposals commence 11th December 2014.
- The Borough Council now has new powers to tackle noise issues reported to them.
- Cllr Leamon had attended the LDF briefing for Site Allocations and Development Management Policies: Proposed Submission Document – arrangements for the next stage. Clerk to put a copy of the briefing for Parish and Town Councils on the website.

Cllr Foster reported the following;

- LDF - the impact of building houses in the area would have on the A47. And that the Parish Council should remain vigilant over future development proposals for the North Runcton area, as each LDF document is looked at separately and objections need to be made to each new document.
- Community Infrastructure Levy (CIL) was discussed, Cllr Morrish to write an explanatory piece for the website.
- The letter received from the Borough Council Chief Executive with regard to Material Works, failed to confirm or deny that the new site will be located in Blackborough End. Cllr Morrish reported that as Middleton Parish Council had already written a letter to the Borough Council regarding this, there was no benefit to be gained from writing a letter from North Runcton Parish Council. However, he will liaise with Middleton Parish Council and offer support on action they may wish to take in the future.

4. Public Participation – all members of the public welcome – 15 minute session

- A Parishioner raised the matter of the use of the VMP toilets by the public when attending Church services. It was confirmed that members of the public would not be able access the VMP for this purpose while the Buttercups sessions were taking place as children will be in the building.

5. To approve the Minutes of the Parish Council Meeting held on 11th November 2014

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 11th November meeting and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Arrange a date for Councillor Training**
8th December, this was cancelled and a new date will be set after Christmas.
- **Railway Club**
The Railway Club ended their hiring agreement for the VMP at the end of November as they have found other premises. The Parish Council wishes them well for the future.
- **Buttercups**
Hiring agreement has been signed and the new term will start week commencing 5th January.
- **Website Training**
Clerk attended and feels more confident in the use of the software.
- **Research VAT implications on reclaiming VAT on VMP expenditure**

Query sent to VAT office, awaiting response.

- **Councillor Vacancy**

Council can now co-opt to fill the vacancy. If anyone is interested then please give them the Clerk's details.

7. Amendments to Section 4 of Financial Regulations

The following was agreed – to amend Section 4 – Budgetary Control and Authority to Spend in line with NALC model. And to add point 4.10 – The Council shall not consider requests from charities or other fundraising groups.

8. Equal Opportunities Policy

The Council agreed to adopt this.

9. Sickness Absence Policy

The Council agreed to adopt this.

10. Advise the Council on Delegated decisions made

- Decorating the VMP – MT Painters began decorating on 8th December.
- Carpentry – Kevin Day has almost completed the work agreed.
- Plumbing – AFD Bowman are currently carrying out work required.
- Electrical Works including Emergency Lighting - OJS Electrical have begun work.
- Weekly Clean of the VMP – Mr Brights carried out a clean prior to the Art Group exhibition and will commence weekly cleaning after Christmas.
- Repairing the A10 Bush Shelter – DJR Reynolds Builders awaiting suitable weather conditions to commence work.

11. Resurfacing School Road

The 3 quotes received are not comparable as each contractor has priced for various options. However, potential cost is estimated at £6,000 to £11,000. Upcoming consultation about developments that might potentially affect School Lane could have a bearing on the future road requirements. It was agreed that no further action would be taken until these matters were clarified. However it was agreed that Cllr Fuller is approached to obtain another quote for the resurfacing of the (unmetalled) track to the Church.

12. Advert for Parish News

The Council agreed to the submission of the advert drafted by the Clerk, at a cost of £50 per year. Clerk will also produce a poster giving details of hiring the VMP to put up on a notice board in the building.

13. Runcton Hall Stables

Correspondence was received from North Runcton Stables stating a potential buyer was interested in developing the permitted 32 log cabin scheme and asking for clarification on access along School Lane. A representative was unable to attend the meeting, however, it was agreed that the Parish Council should write in reply to state what information would be required in order for them to consider impacts to School Lane and the Green and to confirm that the PC would wish to agree an easement.

14. Highways

The Twisty Twiney – see item 3.

15. Planning

- a) Applications to consider

None

- b) Decisions Received from BCKLWN

14/01294/F – 4 Hunters Rise, first floor extension - Permitted

- c) Comments made to BCKLWN

14/01601/F – 4 Babingly Place, West Winch

No objection

14/01607/F – Caravan and Camping Park

No objection

16. Neighbourhood Plan Update

Cllr Morrish gave an update - A draft document has been submitted to the Borough Council for them to forward to the 'Healthcheck Examiner' for a 'pre-examination' process. Once comments are received from the examiner, the Neighbourhood Plan will be finalised in readiness for a six week public consultation period. It will be essential to gain feedback from all parishioners and fully engage the community at this stage - including younger and older residents. The Parish Council will be holding sessions at the VMP for community consultation early in the New Year. It is important to note that the document will begin to gain 'weight' in planning terms as it passes through these important stages.

17. Correspondence

Highways Agency Speed Review

Letter from Roger Chenery stating that lowering the speed limit on the A47 near Middleton was not supported by Norfolk Constabulary, therefore the highways Agency has decided it does not intend to take any further action.

LDF Briefing Sessions

See item 3.

Dial a Bus Scheme

Bus now runs in the area every Friday into King's Lynn. Clerk to produce a poster detailing the information for inclusion on the website and to be displayed on the notice board.

PCC Grass Cutting (Church Yard)

As the amount of £325 has been budgeted for, the Council agreed to pay.

18. Finance

- a) Draft Budget – The Council gave input on items to be included in the budget. Clerk to update spreadsheet and present again at January meeting. The Council agreed it was inevitable that the precept would increase for 2015/16 to maintain running costs of the Parish.

The Council agreed to make the following payments.

£

OJS Electrical	Rectification work at VMP from Fire Assessment Report	276.00
A F & D Bowman	Replace ball valve to hot water heater at AMP	54.00
Mr Brights Cleaning	Cleaning VMP prior to Art Exhibition	31.20
Parish News	Advert to promote the VMP	50.00
NPTP	Website training for Clerk	40.00
Mrs R Curtis	12 th November – 10 th December Clerk Salary	229.95
Mrs R Curtis	Postage	7.44
		688.59

19. Items for next meeting agenda

Budget

20. Date of next meeting – Tuesday 13th January 2015

The Chairman asked if the public had any comments about what they'd heard at the meeting. No comments

The meeting closed at 9.55pm

Signed

13th January 2015