

NORTH RUNCTON PARISH COUNCIL

Minutes of the North Runcton Parish Council held at the Village Meeting Place

Tuesday 11th November 2014 7.45pm

Present: Cllr Richard Morrish (Chairman), Cllr Ann Towler (Vice-Chair), Cllr Richard Markham, Cllr Jeremy Fuller, Cllr Barry Houchen, Cllr Gill Sergeant, Cllr Kerry Fuller, Bor. Cllr June Leamon, Bor Cllr Paul Foster

6 members of the public were also present

1. Apologies for absence

None

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

Cllr Leamon reported the following:

- 20th November 2014 - Christmas Lights switch on in King's Lynn.
- The Material Works contract has been extended by 3 months.
- Cases are assessed by the Borough Council if requests are made for a larger or additional refuse or recycling bin.

Cllr Foster reported the following:

- At a meeting of the Borough Council recently at which affordable housing was discussed, Cllr Foster asked if the percentage of affordable housing in King's Lynn could increase from 15% to 20% as in 2012 6,000 people were on the waiting list. The Chairman didn't let it be debated.
- In relation to the Material Works Contract – Cllr Foster asked at a Borough Council meeting if the site will be in the West Winch Ward. No answer was given. Cllr Foster is unable to disclose any details of the report upon the guidance of the Borough Council's legal officer.

4. Public Participation – all members of the public welcome – 15 minute session

- The resident at 5 Common Lane requested that the grass owned by the Parish Council in front of her property is cut, being included in the grounds maintenance contract. This request was also made by her neighbour – the Parish Council agreed.
- Concerns were raised over the use of The Green and parking by residents. Clerk to follow up.
- Cllr Markham reported that the Remembrance Day Service at the Church was well attended by around 80 people.

5. To approve the Minutes of the Parish Council Meeting held on 14th October 2014

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 14th October meeting and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Arrange a date for Councillor Training**
8th December
- **Action Points from fire risk assessment**
Fire notice redesigned, additional terms included in hire agreement. Fire Exit signage put up in Hall.
- **Budget Training**
Clerk and Cllr Sergeant reported that training was informative.
- **Research VAT implications on reclaiming VAT on VMP expenditure**
Query sent to VAT office, awaiting response.
- **Councillor Vacancy**
Cllr Morrish and Cllr Houchen leafleted the Hardwick Ward, Notice period finishes 14th November, Parish Council can then co-opt to fill vacancy.
- **Flags at Esso Garage**
Clerk has reported to Highways, awaiting response.

7. Buttercups Proposal

Cllr Morrish outlined the proposal submitted by the Buttercups group. The Council agreed to the following :

- Times to be Mon, Tues and Fri – 08:00 – 16:00 and Wed, Thurs 08:00 – 13:00. Initially term time only.
- Hire Charge will be proposed at £5.00 per hour for the first year.
- Storage is required and will be organised by the Parish Council both internally and repair and refurbishment of the outside store.
- Parish Council will also -
 - Hire contractor to redecorate hall
 - Organise a contract with cleaning company for weekly clean
 - Fit a valve to regulate temperature of the hot water tap in the toilet
- Parish Council will endeavour to remedy heating and plumbing breakdowns within 24 hours.
- The Buttercups will request their own school trade refuse contract, as the price is drastically reduced compared to a contract in the name of the Parish Council. Bins to be locked to stop use by other hirers and Buttercups have responsibility for putting them out for emptying.

Clerk to draft a hire agreement for Buttercups, in addition to the standard hire agreement for all hirers of the VMP. Clerk to obtain a reference from Middleton Village Hall.

The Council agreed that expenditure for the work to be carried out on the VMP will be met by reserves.

8. Quotes for the VMP Store

The Council agreed to accept the quote from Mr Fuller. Work to be carried out in the Easter holidays.

9. Quotes for cleaning contract for VMP

The Clerk was unable to obtain a 3rd quote for the meeting. Therefore, the Council agreed to delegate the decision to the Chairman.

10. Quotes for decorating the VMP

The Clerk and Chairman were unable to obtain a 3rd quote for the meeting. Therefore, the Council agreed to delegate the decision to the Chairman.

11. Quotes for Servicing Fire Equipment

The Council agreed to accept the quote from Steward Fire Safety. Clerk to arrange work to be done.

12. Hourly Hire Charge for VMP

The Council agreed to a standard hourly hire charge of £5.50 for all hirers with effect from 1st April 2015. Clerk to inform regular hirers in writing.

13. A10 Bus Shelter

The Clerk and Chairman were unable to obtain a 3rd quote for the meeting. Therefore, the Council agreed to delegate the decision to the Chairman.

14. Quotes for Grounds Maintenance Contract

The Clerk has requested quotations and item will be discussed at the next meeting.

15. Highways

- Items to report to Rangers
 - Grass was left on verges after cutting of Bridleway by Rangers on their last visit, request to be done again.
 - Vegetation only cleared from one side of Bus Shelter on A10 by Rangers on their last visit, request to clear the North side.
- Pothole on the left hand side of the right hand lane on the A10, at the Hardwick roundabout junction – Report to Highways

Cllr Morrish reported on plans of various proposed road layouts as outlined at a meeting he attended with Cllr Houchen on plans for the Hardwick.

Council agreed Cllr Morrish to draft letter to Ian Parks expressing concern about potential impact to North Runcton resulting from some of the proposals. cc County Councillor and MP.

16. Planning

a) 14/01476/F - 29 Main Road, West Winch

Council agreed to send drafted letter objecting to the plans.

b) Decisions received from BCKLWN/NCC

None

The Council discussed the issue of commenting on planning applications and asking for extensions to these deadlines. Cllr Morrish to draft a letter to clarify the position of requesting an extension and the consideration given by planning officers in this case.

Cllr Morrish reported on correspondence received from DHA planning and development consultants. Palm Paper Ltd have had an application for a development consent order to construct a combined cycle gas turbine at their paper mill in King's Lynn accepted for examination by the Planning Inspectorate. The Council had no comments and were advised further information on the application could be given by the Clerk on request.

17. Neighbourhood Plan Update

A draft document has been submitted to the Borough Council for them to forward to the 'Healthcheck' Examiner for a 'pre-examination' process. It was noted that BCKLWN were to discuss the introduction of a Community Infrastructure Levy (CIL). Consultation is proposed in 2015. If North Runcton/West Winch have a Neighbourhood Plan in place they would receive 20% of any CIL monies.

18. Correspondence

Highways Agency Speed Review

The Clerk reported that a letter had been received from the Highways Agency stating comments by the Parish Council had been noted and suggestions to an extension to the speed restriction further west would be put forward. Survey findings and recommendations will be sent in the autumn.

19. Finance

a) The Council approved the Clerk to attend Website training at a cost of £35

The Council agreed to make the following payments.

£

CPRE	Annual Membership	36.00
Robert Wise	Site Visit to VMP and Fire Risk Assessment Report	120.00
CGM	Grounds Maintenance for October	67.27
NPTP	Budget Training for Clerk and Cllr Morrish	70.00
Richard Morrish	Fire Safety Signage for VMP	13.97
Mrs R Curtis	15 th October – 11 th November Clerk Salary	229.95
Mrs R Curtis	Postage	9.00
		546.19

20. Items for next meeting agenda

CGM Contract
School Road
Draft Budget

21. Date of next meeting – Tuesday 11th November

The Chairman asked if the public had any comments about what they'd heard at the meeting.

No comments

The meeting closed at 9.45pm

Signed

10th December 2014