

North Runcton Parish Council

Date of issue of notice: 4th February 2016

You are summoned to attend the Meeting of the above Council
which will be held at the Village Meeting Place
on **Tuesday 9th February 2016 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 12th January 2016
6. Clerk's Report on any matters arising from the Minutes
7. The Council will discuss feedback from the SDA Easement Ballot Sub Committee
8. The Council will agree to adopt the Planning Application Procedure following the annual review
9. The Council will agree to adopt the Councillor Training Policy following the annual review
10. The Council will agree to adopt the Equal Opportunity Policy following the annual review
11. The Council will agree to adopt the Sickness Absence Policy following the annual review
12. The Council will agree the annual review of the Effectiveness of Internal Audit
13. The Council will agree the annual review of the Effectiveness of Internal Control
14. Planning
 - a) Any applications to consider – 16/00050/F – Single storey rear extension, link detached garage and rear dormer at Stud Farm, 52 Common Lane, North Runcton
 - b) Decisions received from BCKLWN – 15/00090/TPO – 59 New Road, Fell sycamore and replace with Oak Tree – Work Approved
 - c) Comments made to BCKLWN - None
15. Neighbourhood Plan Update
16. Correspondence Received – See list circulated at meeting
17. Finance
 - a) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>From VMP Account</u>				
14/01/16	Mr Brights	Cleaning 7 th Dec – 1 st Jan	124.80	
			124.80	
<u>From NRPC Account</u>				
09/02/16	Mrs R Curtis	Clerk Salary, 13 th January 2016 – 9 th February 2016	331.22	0.00
09/02/16	Mrs R Curtis	Stamps and coffee morning refreshments	7.16	0.00
			338.38	

18. Items for future agenda

19. Date of next meeting – Tuesday 8th March 2016

(Future meeting dates – 12th April, 10th May, 14th June)

ALL PARISHIONERS ARE INVITED TO ATTEND