

North Runcton Parish Council

Date of issue of notice: 9th June 2016

You are summoned to attend the Annual Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 14th June 2016 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Presentation by FW Properties on proposed development at Church Farm
5. Public Participation – all members of the public welcome – 10 minute session
6. To approve the Minutes of the Parish Council Meeting held on 10th May 2016
7. Clerk's Report on any matters arising from the Minutes
8. To hear an update on the Risk Management Working Party group
9. To discuss the matter of the width of School Lane
10. To discuss the recent roof leak at VMP.
11. To discuss proposed 'Queen's Tea Party'
12. To discuss the matter of the position of the container at the Scout Hut
13. Highways – the Council will discuss any Highways issues
14. Planning
 - a) Any applications to consider
 - 16/00988 – Prior Notification: proposed road – Church Farm, 21 The Green North Runcton
 - 16/00391/F – Land between 18&24 Common Lane, North Runcton
 - b) Decisions received from BCKLWN
None
 - c) Comments made to BCKLWN
None
15. Neighbourhood Plan Update
16. Correspondence Received – see list circulated at the meeting
17. Finance

a) To hear an update on Cashbook balances - 1st May – 31st May 2016

	Opening Balance 01/05/16 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 31/05/16 £
NRPC Account	34,266.46	2,841.16		689.72	32,115.02
VMP Account	6,423.28	348.02	50.40	853.50	6,878.36

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
19/05/16	Mr Brights	Cleaning 25 th April – 20 th May	124.80	
10/04/16	R Curtis	Expenses T Rolls and Paper	9.50	
10/04/16	R Curtis	Salary 11 th May – 14 th June 2016	89.79	
			224.09	
<u>From NRPC Account</u>				
07/05/16	Chris Reeks	Fee for Internal Audit	60.00	0.00
11/05/16	PCC	Chruchyard Maintenance	325.00	0.00
17/05/16	CGM	Grounds Maintenance - April	67.27	0.00
24/05/16	CGM	Grounds Maintenance – May	67.27	0.00
18/05/16	BCKLWN	Parish Poll	748.27	
10/05/16	R Curtis	Clerk Salary, 11 th May – 14 th June 2016	424.04	
10/05/16	R Curtis	Expenses inc £99 transparency fund printer	151.92	0.00
			1,843.77	

18. Public Participation – all members of the public welcome – 5 minute session

19. Items for future agenda

20. Date of next meeting – Tuesday 12th July 2016

(Future meeting dates – No August Meeting planned by tradition, 13th September, 11th October)

ALL PARISHIONERS ARE INVITED TO ATTEND