

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 14th June 2016 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller, Cllr Ann Towler, Cllr Paul Yallop, Cllr Jeremy Fuller, Cllr Gill Sergeant, Cllr Amanda Dobbing, Cllr Barry Houchen

11 members of the public were also present

1. Apologies for absence

Cllr John Sherry

2. Declaration of Interest / Dispensation in items on the Agenda

Cllr Towler, Cllr J Fuller, Cllr G Sergeant, Cllr P Yallop – Item14

3. County and Borough Councillors Matters, PCSO's Report

Not present

4. Presentation by FW Properties on proposed development of Church Farm

Ian Fox and Phillip Atkinson presented their proposal which following on from 2 public consultations at present consists of 18 houses; a mixture of detached houses, bungalows and affordable (not social) dwellings, demolition of the existing Church Farm residential house and extended open space in its place. The main concerns arising from discussion with Councillors and public comments was the impact of increased traffic using School Road and what conditions NCC might put on the application in terms of road alterations. Also the paddocks to the rear of this development are owned by an investment company, and there were concerns that this could also be sold for housing at a later date, making an even larger development. Mr Fox said they would look into both these issues and also introduced a number of possible proposals that could benefit the community including finance to help the Church roof repairs, expansion of the cemetery and an area to be used for village hall and church car parking. Several residents and Councillors expressed concerns with the number of houses being as high as 18, however in a show of hands the Parish Council were in agreement with the *principal* of Church Farm being redeveloped for a residential scheme.

5. Public Participation – all members of the public welcome – 10 minute session

- A resident asked if meetings could be more widely advertised within the Parish. There was some discussion about the use of other media to publicise meetings and events, a resident offered assistance in delivering leaflets if required.
- A resident asked if the Parish Council has asked the Parishioners about the Church Farm redevelopment proposals. FW Properties have held 2 public consultations which have been widely publicised at which Parishioners have been asked their views, and the Parish Council held an additional 'coffee morning' at which parishioners could comment on the plans in January. Clerk to put the public comments made from the initial consultation onto the website.

6. To approve the Minutes of the Parish Council Meeting held on 10th May 2016.

The Council approved the minutes and the Chairman duly signed.

7. Clerks Report on any matters arising from the minutes of 10th May 2016 and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Moss at Cedar Grove** – Clerk has reported, but will report again and pathway is still slippery.
- **Annual Audit Return** – Completed and sent off, statutory notices now on display for a period of 30 working days.
- **Planters** – Awaiting information from Mr Longhurst to proceed further, Mr Longhurst gave his apologies and will follow this up.

8. To hear an update on the Risk Management Working Group

Points discussed at the meeting on 2nd June-

- Whether the responsibility should wholly lay with the PC to make judgements as to the safety of its assets or to pay a third party to carry out an annual survey.
- A number of signs and posters to be displayed in the VMP and purchase of a new first aid kit.
- VMP roof - there have been reports of leaks by hirers.
- Condition of School Road – cost implications and uncertainty of potential redevelopment beyond the road. The need to fill potholes to make the surface safe and sweep away loose debris.

9. To discuss the matter of the width of School Lane

This was requested as an agenda item by a resident. There was discussion about the width of the road being wider than previous years due to the wearing away of the edge by vehicles. Vehicles speed along the road and if people park in the enlarged bay opposite the VMP it is perceived to cause a hazard to other road users and people entering the VMP. It was reiterated that people should park on the grass area on the Green in line with the path outside the Church. However if this is ignored by hirers it can become an issue - especially at drop off and pick up times for Buttercups/Rainbows. The Parish Council will look into 'No Parking' signs to be placed outside the VMP.

10. To discuss the recent roof leak at the VMP

Cllr Morrish has produced a specification for the work to be done on the roof and is seeking quotes from contractors which are hoped will be ready for the July meeting.

11. To discuss the proposed Queens Tea Party

Cllr Dobbing, Cllr Sergeant and Cllr K Fuller to organise, this will take place on Saturday 16th July at the VMP from 3pm. Clerk to get invites printed and they will be delivered to all Parishioners.

12. To discuss the matter of the position of the container at the Scout Hut

This has now been removed.

13. Highways – the Council will discuss any Highways issues

- Pothole on New Road and one outside the entrance of the Caravan Park.

14. Planning

a) Any applications to consider

16/00988 – Prior Notification: proposed road – Church Farm, 21 The Green North Runcton

Cllr J Fuller explained this will be a road to come off the A47 to lead to an agricultural building which already has consent for. It will be used for transport of hay/straw and livestock.

16/00391/F – Land between 18&24 Common Lane, North Runcton

When the PC made its comment, it wasn't known that 3 trees would be cut down. The application has now been permitted and therefore no further comments can be made.

2/TPO/00105: T1 – T11 Various Work to several trees, Caravan and Camping Park

No comment to make

Decisions received from BCKLWN

None

b) Comments made to BCKLWN

None

15. Neighbourhood Plan Update

An invitation has been received from David Maddox, planning representative from ZAL to meet on 11th July regarding the beginning of an outline planning application for their land.

16. The Clerk read out the correspondence list as follows;

- A 4th June 2016 A Resident Objection to the removal of mature trees on the site of proposed dwelling 18/24 Common Lane. **Discussed in Planning Item**
- B 13th June 2016 NCC Information regarding the 2017/18 parish partnership funding scheme, bids to be submitted by December 2016. **Clerk to research for VAS signs.**

17. Finance

a) To hear an update on Cashbook balances - 1st May – 31st May 2016

	Opening Balance 01/05/16 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 31/05/16 £
NRPC Account	34,266.46	2,841.16		689.72	32,115.02
VMP Account	6,423.28	348.02	50.40	853.50	6,878.36

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
19/05/16	Mr Brights	Cleaning 25 th April – 20 th May	124.80	
10/04/16	R Curtis	Salary 11 th May – 14 th June 2016	89.79	
29/06/16	R Staines	Tuning Piano at VMP	60.00	
			274.59	
<u>From NRPC Account</u>				
07/05/16	Chris Reeks	Fee for Internal Audit	60.00	0.00
11/05/16	PCC	Churchyard Maintenance	325.00	0.00
17/05/16	CGM	Grounds Maintenance - April	67.27	0.00
24/05/16	CGM	Grounds Maintenance – May	67.27	0.00
18/05/16	BCKLWN	Parish Poll	748.27	
10/05/16	R Curtis	Clerk Salary, 11 th May – 14 th June 2016	424.04	
10/05/16	R Curtis	Expenses inc £99 transparency fund scanner	151.92	0.00
			1,843.77	

The Council agreed to pay the above with the exception of CGM invoices, as the PC feel they have not fulfilled their contract since the cutting season began – Clerk to monitor.

Therefore payments passed for June meeting total £1,709.23.

18. Public Participation – all members of the public welcome – 5 minute session

- There were no public comments.
- Cllr Morrish thanked Linda Fuller and her team for the excellent flower festival again this year.

19. Items for next meeting agenda

- Quotes for the VMP roof repairs

20. Date of next meeting – Tuesday 12th July 2016

(Future meeting dates – No meeting in August by tradition, 13th September, 11th October)

The meeting closed at 10.00pm

Signed 12th July 2016