

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 13th September 2016 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller, Cllr Ann Towler, Cllr Paul Yallop, Cllr Gill Sergeant, Cllr Amanda Dobbing, Cllr Barry Houchen

7 members of the public were also present

1. Apologies for absence

Cllr Jeremy Fuller, Cllr John Sherry

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

Cllr Bal Anota reported on the following;

At the request of the Parish Council, he and Cllr Gidney recently met Richard Blunt and Cllr Brian Long to discuss the Community Infrastructure Levy (CIL), which where adopted would normally give Parish Council's 15% of developer contributions from new build (25% if a Neighbourhood Plan is in place). However BCKLWN plan to make the 'West Winch Growth Area' (WWGA) 'nil CIL' – which would mean that North Runcton and West Winch Parish Councils would receive nothing directly from CIL for the 1600-3500 dwellings proposed in this area. (BCKLWN claim that because of all the infrastructure required for the development here, developers can't afford to pay CIL, whereas both PC's argue that we must have CIL to begin to sustainably develop community infrastructure as our local community is expected to triple in size over the next 20 years). It has been decided to form a function group and if CIL is adopted revenue will collected from the Borough. Also, if developer contributions for the WWGA are levied through Section 106 agreements (as BCKLWN propose), there will be no mandatory role for the PCs to be involved with allocation of monies – which the PCs think is undemocratic given how much growth we are being forced to accept. Cllr Anota reported that if CIL is adopted it has been decided to form a 'function group' of Borough Cllrs who will monitor how CIL is spent. Either he or Cllr Gidney will be on the group and it has been promised that community infrastructure development in West Winch and North Runcton will be given high priority. (See also item 13 below).

4. Public Participation – all members of the public welcome – 10 minute session

- Despite the Clerk reporting to Highways after the last meeting, a resident pointed out that the condition of footpaths in Cedar Grove are becoming worse. An estimated 15-20% being unsafe to walk on due to moss, weeds, overgrown hedges and brambles. Resident will follow up with Highways and report back to the Clerk.
- Two drains are blocked near the entrance of the village, around 10 feet in from the A47 onto New Road. Clerk to report to Highways.
- The 'no dog fouling' signs in Old Hall Walk are deteriorating, Clerk to look at replacements.

5. To approve the Minutes of the Parish Council Meeting held on 12th July 2016.

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 12th July 2016 and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Bus Stop** – Clerk has written to the First Group to request that a stop is made at the top of New Road, awaiting a reply. Cllr Yallop said that a resident had been in correspondence with the company and would forward this to the Clerk.
- **Cedar Grove** – This was discussed in the public participation.
- **Mowing Bridleway off Rectory Lane** – This was mown in July (but only 1m wide).

- **Buttercups** – The Pre-School group are awaiting delivery of their new shed which measures 6ft x 6ft, this replaces an existing shed measuring 6ft x 4ft which was agreed to be placed in the same position as the old one.
- **Clerk Training** – Risk Management Course in Swaffham, 18th October, cost £40. And NALC Autumn conference in Hunstanton, 10th November cost £50, to be split 50/50 with North Wootton Parish Council.
- **Queens Tea Party** – The event was successful with over 30 people attending, Clerk has submitted the mid-term monitoring form for the grant funding.

7. To discuss a response from the Parish Council regarding Devolution

It is proposed to create a Norfolk and Suffolk Mayoral Authority; the consultation period is now over, however Henry Bellingham wrote to all Parish Councils asking for their views to be submitted. Cllr Anota said there has been much discussion and debate over this at both Borough and County level, but that BCKLWN are basically supportive – along with South Norfolk, Broadland and all of Suffolk, but City of Norwich, Breckland and North Norfolk don't yet support it. The Borough Council are preparing to discuss it again in October. The Parish Council decided to respond saying although it has some reservations about the proposed organisation and elected mayor, it felt if our region doesn't adopt this system and other regions do, we will be at a significant funding disadvantage in future. We also complained that the timing of briefings and the consultation period over the summer had made it impossible for us to respond within the allotted period.

9. To agree to proceed with speed signs in New Road and Rectory Lane

The Clerk and Chairman reported back from the meeting with Westcotec in August. Suggested positions for the signs are grass verge at 65 New Road, amenity area on Rectory Lane looking west and verge near entrance to Gigha, looking east. There was some discussion regarding an additional position near the Cricket Club, Clerk to send an updated map to Highways for their approval. Subject to this approval the Council agreed to pursue the purchase of the SAM 2 sign which will be portable and can be moved to the agreed locations every 4 weeks. Cllr Sherry has volunteered to move the signs when required and download the data and send to NCC. Cost will be £3,281, the Clerk will apply for parish partnership funding which is available for 50% of the cost.

10. To agree planning for the bulb planting event on 15th October

The Council agreed to go ahead with organising a bulb planting event on 15th October. The Clerk has drafted a poster to display and will print into leaflet form to be delivered to all residents to ask for volunteers to participate. Cllr Morrish will look at purchasing bulbs from the Spalding auction up to the value of £200. This will lead into an event to be held next year near the Easter period to support the Church in their fundraising for the roof.

11. Highways – the Council will discuss any Highways issues

Nothing to report.

12. Planning

- a) Any applications to consider;

None

- b) Decisions received from BCKLWN

16/01142/F – Rainydays, West Winch, 2 bay garage - Application Permitted

16/01305/F – 29 West Winch Road, rendering to bungalow – Application Permitted

16/01268/F – Caravan and Camping Park, 6 timber cabins – Application Permitted

- c) Comments made to BCKLWN

None

8. It was decided at the Chairman's discretion to move this item further down the agenda and discuss item 9, 10, 11 and 12 first.

To hear an update on the WREN grant application for the VMP and to give the public an opportunity to feedback

Cllr Morrish presented the plans for the refurbishment project of the VMP (including a measured survey of the building all undertaken by local architect Ian Bix at no cost). The proposals include work to the lobby area to improve access, make it less damp and improve storage; improving access to the kitchen and toilets; refurbishment of the kitchen; repairs and renovation of roof areas. The grant application will require a disability access audit to be undertaken later in the week. A project plan and cost estimate is also required. (Cllrs Morrish, K Fuller and Houchen will meet to prepare). Contractors have been consulted for advice and quotations. A supplementary grant from BCKLWN may be available (Clerk to confirm). The maximum amount available from WREN is £50,000 which the Clerk will apply for by the end of September. More information will be provided on the PC website. Other fundraising and donations will be required.

13. Neighbourhood Plan Update

The examiners report on the BCKLWN SADMP document was published in late August. The examiner supported BCKLWN plans for development at Gravelhill Lane – which has been bitterly resisted by West Winch residents. The NP committee need to decide how to approach this in their final document – as the NP must comply with BCKLWN policy.

Cllr Morrish attended an all-day examination hearing regarding the proposed introduction of CIL by BCKLWN on 6th September. He spoke on behalf of West Winch and North Rington and made the case that a CIL levy was affordable for the West Winch Growth Area and that it was imperative for the PC's to have income from CIL to ensure the sustainable growth of the community in coming years. County Cllr A. Kemp also made this case – and representatives from Downham Market were making a similar case about development around Downham. However many representatives at the hearing were present on behalf of developers and were saying CIL was not affordable. The examiner hopes to submit a report in October.

Regarding the Neighbourhood Plan – the NP group are still awaiting feedback from BCKLWN on a final draft submitted in early August. Cllr Morrish will chase. Representatives of ZAL have asked for a meeting regarding their proposals for development around West Winch straddling Rectory Lane and Chequers Lane. They have cancelled several dates and no date has yet been fixed.

14. The Clerk read out the correspondence list as follows;

- | | | | |
|---|---------------------------------|----------------------------|---|
| A | 19 th August 2016 | Highway Network Management | Documentation relating to the establishment of public rights of way. A deposit does not affect any existing public rights of way that are recorded on the definitive map and statement, the public can continue to use existing public rights of way as normal. The deposit is a statement from the landowner that they do not intend to dedicate any additional public rights of way over their land. An admission by the landowner of existing rights of way usually forms part of the deposit. |
| B | 31 st August 2016 | A Resident | Enquiring if the Parish Council can do anything about the bus stopping on the A47. |
| C | 12 th September 2016 | NALC | Letter from Gavin Barwell, the new planning minister. New bill introduced to strengthen the neighbourhood planning process. |
| D | 13 th September 2016 | Norfolk Silica Sand | Taken out Dersingham and reduced East Bilney. |

15. Finance

- a) To consider the purchase of a projector and screen.
The Council agreed to the Clerk purchasing a projector, around £400.

- b) To hear an update on Cashbook balances - 1st July – 31st August 2016

	Opening Balance 01/05/16 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 31/08/16 £
NRPC Account	30,478.25	1,637.78	0.00	0.00	28,840.47
VMP Account	7,858.87	304.38	129.17	882.50	8,307.82

- c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
09/08/16	R Curtis	Salary 13 th July – 9 th August	89.79	
14/07/16	Mr Brights	Cleaning 20 th June – 15 th July	124.80	
11/08/16	Mr Brights	Cleaning 18 th July – 12 th August	124.80	
13/09/16	R Curtis	Salary 10 th August – 13 th September	89.79	
13/09/16	R Curtis	Expenses (incl. software for laptop)	186.34	
30/0/16	OJS Electrical	Time delay switch	57.04	
30/0/16	OJS Electrical	LED floodlight	84.00	
			756.56	
<u>From NRPC Account</u>				
16/07/16	A Dobbing	Queens Tea Party Costs	105.08	0.00
09/08/16	R Curtis	Clerk Salary 13 th July – 9 th August	456.41	0.00
06/08/16	R Curtis	PC Cost from Transparency Fund	400.98	0.00
14/07/16	Howard Hire	Sweeping School Road	96	0.00
25/07/16	CGM	Grounds Maintenance - July	67.27	
20/08/16	CGM	Grounds Maintenance – August	67.27	
13/09/16	CPRE	Subscription	36.00	
13/09/16	R Curtis	Clerk Salary 10 th August – 13 th September	391.67	
13/09/16	R Curtis	Expenses	6.03	0.00
			1,627.21	

The Parish Council agreed to pay the above.

16. Public Participation – all members of the public welcome – 5 minute session

- A resident asked for an update about the BCKLWN 5 year land supply. BCKLWN announced they had a 5 year land supply in April and in a test case at Heacham in May a planning inspector ruled in their favour. When the BCKLWN Site Allocations and Development Management Policies (SADMP) is adopted the Borough should be able to demonstrate that they have allocated development land for some years ahead. However it is worth noting that residents have successfully argued for less housing at Lynnsport and West Lynn – and that housing now has to be re-allocated somewhere else.

17. Items for next meeting agenda

- Bulb planting locations and preparations for event 15th October
- Renovation of VMP – Fundraising Update

18. Date of next meeting – Tuesday 11th October 2016

(Future meeting dates – 8th November, 13th December 2016)

The meeting closed at 10.05pm

Signed 11th October 2016