

North Runcton Parish Council

Date of issue of notice: 6th October 2016

You are summoned to attend the Annual Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 11th October 2016 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 13th September 2016
6. Clerk's Report on any matters arising from the Minutes
7. To hear letter of resignation from Cllr Sergeant.
8. To hear an update on the WREN grant application and to approve additional funding
9. To confirm planting positions of bulbs for event on 15th October
10. Highways – the Council will discuss any Highways issues
11. Planning

- a) Any applications to consider

Land North of Setch Road, Setch Road, Middleton, King's Lynn, Norfolk: Variation of condition 2 of planning permission C/2/2006/2032 to extend the duration of extraction until 31 December 2017.: Middleton Aggregates Ltd

16/01731/F | Proposed rear and side extension | Common Farm 18 Chequers Lane North Runcton King's Lynn Norfolk PE33 0QN

- b) Decisions received from BCKLWN

None

- c) Comments made to BCKLWN

None

12. Neighbourhood Plan Update
13. Correspondence Received – see list circulated at the meeting
14. Finance
 - a) To hear a summary of the half yearly accounts.

b) To hear an update on Cashbook balances - 1st September – 30th September 2016

	Opening Balance 01/10/16 £	Less Sept Chqs £	Less DD's £	Add income £	Closing Balance 30/10/16 £
NRPC Account	28,840.47	664.27	11.00	3.69	28,168.89
VMP Account	8,307.82	666.77	50.40	970.00	8,560.65

c) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
12/09/16	Kevin Day	Carpentry Work	186.02	
22/09/16	WNDiS	Disability Access Audit	150.00	
29/09/16	Mr Brights	Cleaning 15 th Aug – 9 th Sept	31.20	
11/10/16	R Morrish	New Fridge	25.00	
11/10/16	R Curtis	Salary 14 th Sept – 11 th Oct	89.79	
			482.01	
<u>From NRPC Account</u>				
08/08/16	Mazars	Audit Fee	120.00	0.00
18/09/16	NALC	Risk Management Training	40.00	0.00
28/09/16	CGM	Grounds Maintenance - Sept	67.27	0.00
27/09/16	R Morrish	Bulbs for planting event 15/10/16	212.21	0.00
11/10/16	R Curtis	Clerk Salary 14 th Sept – 11 th Oct	401.44	0.00
11/10/16	R Curtis	Expenses	14.20	0.00
11/10/16	HMRC	Clerk Tax for Period 5 and 6	22.60	
			877.72	

15. Public Participation – All members of the public welcome – 5 minute session

16. Items for future agenda

17. Date of next meeting – Tuesday 8th November 2016

(Future meeting dates – 13th December 2016, 10th January 2017)

ALL PARISHIONERS ARE INVITED TO ATTEND