

North Runcton Parish Council

Date of issue of notice: 3rd November 2016

You are summoned to attend the Annual Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 8th November 2016 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 11th October 2016
6. Clerk's Report on any matters arising from the Minutes
7. To adopt the General Power of Competence
8. To consider applications from candidates for co-option to position of Councillor
9. To adopt the risk management policy
10. To agree to adopt the telephone kiosk
11. To hear an update on the application for WREN funding
12. Highways – the Council will discuss any Highways issues
13. Planning
 - a) Any applications to consider
None
 - b) Decisions received from BCKLWN
None
 - c) Comments made to BCKLWN
None
14. Neighbourhood Plan Update
15. Correspondence Received – see list circulated at the meeting
16. Finance
 - a) To hear an update on Cashbook balances - 1st October – 31st October 2016

	Opening Balance 01/10/16 £	Less Oct Chqs £	Less DD's £	Add income £	Closing Balance 31/10/16 £
NRPC Account	28,168.89	877.72		110.00	27,401.17
VMP Account	8,560.65	482.01	50.40	818.50	8,846.74

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
27/10/16	Mr Brights	12 th Sept – 7 th Oct	124.80	
08/11/16	R Curtis	Salary 12 th Oct – 8 th Nov	89.79	
			214.59	
<u>From NRPC Account</u>				
20/10/16	CGM	Grounds Maintenance - Oct	67.27	0.00
24/10/16	BCKLWN	Bulb Event Printing	18.98	0.00
08/11/16	R Morrish	Expenses incl (£9 N Plan)	17.40	0.00
08/11/16	R Curtis	Clerk Salary 12 th Oct – 8 th Nov	416.84	0.00
08/11/16	R Curtis	Expenses	13.23	0.00
08/11/16	HMRC	Clerk Tax for Period 7	7.20	0.00
			540.92	

17. Public Participation – All members of the public welcome – 5 minute session

18. Items for future agenda

19. Date of next meeting – Tuesday 13th December 2016

(Future meeting dates – 10th January 2017, 14th February 2017)

ALL PARISHIONERS ARE INVITED TO ATTEND