

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 8th November 2016 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Ann Towler, Cllr Paul Yallop, Cllr John Sherry, Cllr Amanda Dobbing, Cllr Barry Houchen, Cllr Jeremy Fuller

7 members of the public were also present

1. Apologies for absence

Cllr Kerry Fuller

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

Apologies were given by Cllr Gidney and Cllr Anota.

4. Public Participation – all members of the public welcome – 10 minute session

- Peter Lemon announced he has recently purchased the commons in North Runcton and the Hardwick Common together with the title of Lord of the Manor. He stated that his long-term aim is to try to protect the commons, including retaining the pasture land as grazing common. The Parish Council said they welcomed this and will support Peter.
- A resident made a complaint regarding the overgrown hedges at 1 and 3 Cedar Grove. Clerk to write to the residents to ask that they are cut back as they are now making the pavement impassable and unsafe.
- Despite restrictions being in place, lorries are still passing through the village, Clerk to report to the PCSO's.

5. To approve the Minutes of the Parish Council Meeting held on 11th October 2016.

The Council approved the minutes with an alteration to those Councillors present, Gill Sergeant's name to be removed and John Sherry's added, the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 11th October 2016 and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **VAS Signs** – Highways have agreed proposed locations, Clerk can now make application for Parish partnership funding.
- **Risk Management** – Clerk has attended a NALC run course and it is recommend that Parish Councils have a risk management policy detailing risks divided into 2 categories, financial and operational. Clerk has completed financial, will now complete the operation and present to the Risk Management Working Party on 28th November.
- **Art Exhibition** – North Runcton Art Group will be holding their annual exhibition the weekend of the 12th and 13th November – all welcome.
- **Bulb Planting – 15th October** – The morning was well attended by volunteers and over 4,000 bulbs planted. Positive press coverage in the Lynn News and good feedback received from parishioners.
- **NALC Conference – 11th November** – Clerk to attend with a view to speaking to Karl Rands, Highways Manager for the West area regarding Cedar Grove.
- **Bus Stop for North Runcton** – Karl Buffin the Travel and Transport Officer for King's Lynn and the West and Norwich has written regarding the potential of a stop being made in North Runcton. First Buses, X1 service have decided that the stop opposite North Runcton junction on the A47 is not safe. Mr Buffin stated that he needs information as to what service is required in North Runcton, Cllr Sherry to follow this up and suggest extended times to the Stagecoach 38 service and to make enquiries as to what times an alternative bus service could be offered and then canvass opinion in the village based on proposals.

7. To adopt the General Power of Competence

The Parish Council recognises that it meets the criteria of eligibility for the above, it has a CiLCA qualified Clerk and 2/3rds of its members have held office as a result of a declared election. Therefore the PC agreed to adopt the General Power of Competence.

8. To consider applications from candidates for co-option to position of Councillor

Lee Stevens has confirmed to the Clerk his eligibility to become a Councillor, he attended the meeting and said a few words on why he would like to be considered for the position and what he could bring to the role. His nomination was proposed by Cllr Yallop and seconded by Cllr Morrish and the vote was unanimous to co-opt Mr Stevens to the position of Councillor.

9. To adopt the risk management policy

This item will be deferred to the December meeting following the policies being completed and reviewed by the risk management working party.

10. To agree to adopt the telephone kiosk

Further to notification from BT that no calls have been made from the payphone near the cricket club in the last 12 months and will therefore be removed, the PC considered its purchase. This was proposed by Cllr Sherry and seconded by Cllr Morrish, and unanimously agreed to buy the telephone kiosk for the price of £1. Clerk to proceed with the application, BT will continue to provide power to the kiosk free of charge, but the maintenance and upkeep will be the responsibility of the PC. A decision will be made once the kiosk is adopted as to what it will be used for. Initial ideas are for a book exchange and/or community information point. Residents suggestions will be solicited on the Parish website.

11. To hear an update on the application for WREN funding

The Clerk has been contacted twice for additional information regarding breakdown of costs. The application will be considered at the WREN panel in January. Cllr Morrish has marked the area for disabled parking outside the VMP which allows for traffic to pass along School Lane. The application for planning permission will be made once funding is confirmed. The Clerk has set up a Just Giving page on the internet for fundraising, it was decided to launch this in February 2017, as it can only be active for 3 months. The idea of a Christmas event to launch the fundraising was agreed, Saturday 10th December. It was suggested that an evening of entertainment and nibbles and the totalizer to be unveiled. Ways of fundraising were discussed, Cllr Dobbing has a prize of a steam train ride for two which will be used at a later date.

12. Highways

- Cllr Houchen to check and see if the cutback shrubs etc have been cleared from behind the bus shelter on the A10, if not Clerk to report again.
- Tyres have been fly-tipped on Rectory Lane, Setch Road and along Setch Common – Clerk to report.

13. Planning

- a) Any applications to consider;

The following application was made after the agenda had been produced;

16/01921/F | 37 Common Lane, PE33 0RD, demolition of existing dwelling, annexe and garage and construction of single new dwelling and garage

- b) Decisions received from BCKLWN

None

- c) Comments made to BCKLWN

None

14. Neighbourhood Plan Update

The Neighbourhood Plan is almost ready for submission. The steering group will look at it again. The Parish Council agreed to assign finalisation and submission of the plan to the Neighbourhood Plan

Steering Group. Cllr Morrish will email a copy of the finalised Plan to Parish Councillors. The Borough Council will then coordinate a minimum 6 week consultation where statutory consultees, residents and stakeholders will be able to make further comments. The submitted plan and these comments will then be examined by an independent planning inspector early next year.

15. The Clerk read out the correspondence list as follows;

All correspondence received this month was covered elsewhere in the agenda.

16. Finance

a) To hear an update on Cashbook balances - 1st October – 31st October 2016

	Opening Balance 01/10/16 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 30/09/16 £
NRPC Account	28,168.89	877.72		110.00	27,401.17
VMP Account	8,560.65	482.01	50.40	818.50	8,846.74

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
27/10/16	Mr Brights	12 th Sept – 7 th Oct	124.80	
08/11/16	R Curtis	Salary 12 th Oct – 8 th Nov	89.79	
			214.59	
<u>From NRPC Account</u>				
20/10/16	CGM	Grounds Maintenance - Oct	67.27	0.00
24/10/16	CGM	Bulb Planting Event	18.98	0.00
08/11/16	R Morrish	Expenses incl (£9 N Plan)	17.40	0.00
08/11/16	R Curtis	Clerk Salary 12 th Oct – 8 th Nov	416.84	0.00
08/11/16	R Curtis	Expenses	13.23	0.00
08/11/16	HMRC	Clerk Tax for Period 7	7.20	0.00
			540.92	0.00

The Parish Council agreed to pay the above.

17. Public Participation – all members of the public welcome – 5 minute session

- Positive feedback from the bulb planting event
- Good suggestion from Cllr Sherry to investigate extended times to existing bus service

- Christmas launch for fundraising is a good idea. **Saturday December 10th – 7.30pm !**
- Very positive meeting tonight

18. Items for next meeting agenda

- Risk Management policies
- First draft of 17/18 budget

19. Date of next meeting – Tuesday 13th December 2016

(Future meeting dates – 10th January 2016, 14th February)

The meeting closed at 9.35pm

Signed 13th December 2016