

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 10th January 2017 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller, Cllr Ann Towler, Cllr Paul Yallop, Cllr Amanda Dobbing, Cllr Barry Houchen, Cllr Lee Stevens

8 members of the public were also present

1. Apologies for absence

Cllr Jeremy Fuller, Cllr John Sherry, Bor. Cllr Bal Anot

2. Declaration of Interest / Dispensation in items on the Agenda

None

3. County and Borough Councillors Matters, PCSO's Report

Bor. Cllr Peter Gidney reported on the following;

- Recent changes within the cabinet at the Borough Council; the new deputy leader is Cllr Elizabeth Nockolds, Ian Devereux is a cabinet member for the Environment Committee and Alistair Beales is a cabinet member for Regeneration.
- At the Regeneration and Development Panel meeting on 11th January there will be discussions with Alan Gomm regarding the neighbourhood plan.

4. Public Participation – all members of the public welcome – 10 minute session

- There has recently been a case in a South Norfolk village where the County Council went against the local neighbourhood plan regarding planning permission for a development. The Parish Council there took the County Council to the High Court and won and following this there is now a change in the law meaning that neighbourhood plans have to be taken into account when planning decisions are made. Cllr Morrish said that on the whole central government seem to be supportive of the neighbourhood plan process.
- A resident had received an updated bus timetable, however as Cllr Sherry was not present there was no update on the progress of the frequency of buses through the village.
- The bulbs planted in October are starting to show through, it was felt that the Spring Event to be held in the village to coincide with the flowering of the bulbs would need to take place earlier than Easter.

5. To approve the Minutes of the Parish Council Meeting held on 13th December 2016.

The Council approved the minutes, and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 13th December 2016 and subsequently any matters arising that have been actioned not on the agenda for this meeting

- **Dog Bin** – The new dog bin has been installed at the Hardwick Common.
- **Fire Extinguishing Servicing** – to be carried out at the VMP on 12th January.
- **VMP Hire Enquiries** – An enquiry was received for a craft group to hire the hall on a Monday and Wednesday evening 5.30 – 9.30pm and alternate Saturdays and some full weekends. They have been to the Hall and met with the Clerk and would like to proceed with the regular hire. A music group is also interested in hiring the hall one evening or weekend morning per month, awaiting confirmation of this.

7. To discuss plans for the next fundraising event for the Village Meeting Place

- The next event planned is a cheese and wine evening with a quiz. Cllr Yallop can supply quiz questions, Cllr Dobbing and Cllr K Fuller to co-ordinate refreshments, possible date, early March. Mr Longhurst said that he would not be able to attend the event, but would contribute £20.
- Other potential events discussed; Jazz Festival on the Green in July, Calendar of local views submitted by residents and produced to be sold and a DIY SOS style auction where people bid for enthusiastic volunteers to do work, such as light gardening, small DIY jobs for them. The idea of

providing transport to local events such as the Sandringham flower show and Royal Norfolk Show was discussed.

- £1,200 has been raised so far for the VMP fund. Cllr Morrish thanked Mr and Mrs Markham for their kind donation of £500.
- Cllr Morrish will submit the planning application for the front entrance soon.

8. To consider making application for £500 grant funding from the Norfolk Community Foundation

The Council decided that the application should be made for funding a new cooker with a hood for the kitchen at the VMP. Clerk to complete the application.

9. To approve the content of a leaflet to go out to parishioners in the Hardwick Ward

Cllr Morrish went through the content of the leaflet, detailing the following: new dog bin; new 'lord of the manor'; A10 bus shelter; neighbourhood plan; and, parish councillors. It was noted that a small area of common land near to Frankie and Benny's was not sold to the new lord of the manor. Cllr Morrish to check whether any common rights were still attached to this land.

10. To consider the use of the phone box once adopted

The stage of the adoption process is currently with the Borough Council planning department, awaiting their decision. Ideas suggested for its use are a lending library and a museum for local literature. Cllr Towler said that the phone box is situated on private land which belongs to her family. She is happy for the box to be used at present for any of the ideas suggested, but made the point that if in the future the box would be required to be moved, it would be the responsibility of the Parish Council to do so. It was decided to put a piece in the Parish Newsletter asking for a 'phone box caretaker' to look after the box when adopted. Cllr Yallop expressed interest in the box being used as a local museum and said his camp site business may be willing to make a financial contribution towards this.

11. Highways

- The cutback shrubs have not been cleared from behind the bus shelter on the A10, Clerk to report.
- The hedge on the corner of Cedar Grove has been cut back. A resident reported a sunken area of road outside no 27, however Highways have repaired an area further along the road, resident reported the original area again.
- The survey has been carried out on the state of the Cedar Grove pavements, awaiting confirmation as to when resurfacing will be carried out by Highways.

12. Planning

- a) Any applications to consider;

16/02207/F | Two storey rear extension and detached replacement garage, Sunnyside Hoiuse, 66 Main Road, West Winch

The house is in disrepair, any work done will enhance the property, the rear extension will not be seen from the road, and the Edwardian look to the building will be kept. It was noted there is an increased and larger garage and carport as part of the plans.

- b) Decisions received from BCKLWN

None

- c) Comments made to BCKLWN

None

13. Neighbourhood Plan Update

The BCKLWN consultation on the submitted plan runs until the end of February. An examiner has been proposed, however the NP team have asked to be offered an alternative.

14. The Clerk read out the correspondence list as follows;

- Musical Winter's Evening with the Boy Choristers of Ely Cathedral – to be held at Walpole St Peter's Church, 27th January at 7pm.

- A note of thanks from Lilian Fisher for the donation for the poppy wreath. The Middleton and District Branch has raised £24,969.99 so far this year.

15. Finance

- The Parish Council agreed to increase the precept by 2% to £15,390. The allocation of budget lines was discussed and agreed to include a new line 'Asset Management' of £3,000 to cover repairs, maintenance and work to the assets of the Parish.
- It was decided the hire charge for the VMP 2017/18 should remain at £5.50 per hour for Buttercups and £6.00 per hour for all other users. It was thought that if the Parish Council is successful in receiving the WREN grant and work is done to the hall in the summer months it could cause some inconvenience for users. The charge will be reviewed again in January 2018 for the year 18/19.
- To hear an update on Cashbook balances - 1st December – 31st December 2016

	Opening Balance 01/12/16 £	Less April Chqs £	Less DD's £	Add income £	Closing Balance 31/12/16 £
NRPC Account	26,860.25	541.34	0.00	528.41	26,847.32
VMP Account	9,737.19	398.88	50.40	675.50	9,963.41
					36,810.73

- The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
22/12/16	Mr Brights	7 th Nov – 2 nd Dec 2016	124.80	
18/12/16	R Wise	Fire Risk Assessment	72.00	
10/01/17	R Curtis	Salary 14 th Dec – 10 th Jan	89.79	
			286.59	
<u>From NRPC Account</u>				
10/12/16	Glasdon	Dog Bin for Hardwick	251.25	0.00
13/12/16	West Winch PC	Neighbourhood Plan Costs	660.00	0.00
10/01/17	R Morrish	Printer Ink – N Plan	96.60	0.00
10/01/17	R Curtis	Clerk Salary – 14 th Dec – 10 th Jan	424.04	0.00
10/01/17	R Curtis	Expenses	6.60	0.00
			1,438.49	
				0.00

The Parish Council agreed to pay the above.

16. Public Participation – all members of the public welcome – 5 minute session

- There is a need to increase the PR of the Parish Council to help with fundraising. Circulate advertising of the fundraising events with all hall users.
- Commons signs – there is a view that the commons rights holders should jointly share the responsibility for maintaining these. The Parish Council hold rights on some of the commons.
- Good idea for there to be a budget for asset management.

17. Items for next meeting agenda

None were discussed.

18. Date of next meeting – Tuesday 14th February 2017

Future meeting dates – (14th March, 11th April)

The meeting closed at 9.30pm

Signed 14th February 2017