

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 14th February 2017 7.45pm

Present: Cllr Rick Morrish (Chair), Cllr Kerry Fuller, Cllr Ann Towler, Cllr Paul Yallop, Cllr Amanda Dobbing, Cllr Barry Houchen, Cllr Lee Stevens, Cllr John Sherry, Cllr Jeremy Fuller

In Attendance: Bor. Cllr Peter Gidney

21 members of the public were also present

1. Apologies for absence

Bor. Cllr Bal Anota

2. Declaration of Interest / Dispensation in items on the Agenda

Item 9 – Cllr Jeremy Fuller

3. County and Borough Councillors Matters, PCSO's Report

Bor. Cllr Bal Anota sent a report which the Clerk read;

- It detailed the briefing organised by the Borough Council regarding the management of the fire at Manor Farm. The site is being assessed daily by BC representatives and the Fire Service. A recovery group will take over the site once the Fire Service is happy that the fire is extinguished.
- CIL – Community Infrastructure Levy has been adopted by the Borough and will come into force from 15th February, this will mean any planning permission passed from this date will be liable for a CIL Tax of £60/m2. This does not include the West Winch strategic growth area along with many other sites, this will remain zero rated. Bor. Cllr Peter Gidney added that both he and Cllr Anota had spoken to the portfolio holder for development regarding this and also looked at other budgets for road improvements.
- Cllr Gidney said that the Neighbourhood Plan was a well written and impressive document and offered to work with the Neighbourhood Plan group in the process towards adoption.
- The County Council element of the council tax for 17/18 is to increase by 4.8%.

4. Public Participation – all members of the public welcome – 10 minute session

- Two residents raised concerns about planning application 17/00191/F. Asking that the PC's comments reflect the view that the junction cannot be widened and that the Green (private land) will be driven over by vehicles if the kerbs are dropped. The previous comment submitted by the PC for discharge of condition 14, under reference 13/01103/FM was discussed and the point was clarified by the Parish Council that the NCC works as proposed won't directly utilise the land owned by the PC. However, it was agreed that there was potential for future 'road widening by default'.

5. To approve the Minutes of the Parish Council Meeting held on 10th January 2017.

The Council approved the minutes, and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 10th January 2017 and subsequently any matters arising that have been actioned not on the agenda for this months meeting.

- **Land at Frankie and Benny's** – After liaison with Andrew Hanby Holmes, it was understood that there are no common rights on this small piece of common land and therefore the PC has no direct interest in it. It is understood it will be sold to the neighbouring landowner. It was also learnt that John Hanby Holmes, (former North Runcton Lord of the Manor) had passed away in December 2016. The Chairman had passed on condolences to the family.
- **Telephone Kiosk** – The PC has received notice of completion of the adoption of the kiosk and the telephony equipment has been removed.
- **Norfolk Community Foundation - Grant Application for £500.** – The application for this grant to purchase a new cooker and extractor hood has been submitted and awaiting the outcome.
- **Buttercups** – Requested permission to put up towel dispensers in the toilet. PC agreed.

7. To hear an update on the management of the fire at Manor Farm

The Clerk summarised points discussed at a briefing attended on 9th Feb, held by the Borough Council. The fire brigade have been in charge of the site and regular assessments carried out by the BC and Environment Agency. There have been leaflet drops and personal visits to nearby residents and updates on social media. Guidance has been to keep doors and windows shut and testing has shown that there has been no alarm by the levels of particulates in the smoke. The clinical commissioning group said they hadn't seen an increase in patients from the surrounding areas presenting with symptoms that could be associated with the smoke. The site will be handed over to a multi-agency recovery group when the fire brigade are happy to do so. Damage to the Twisty Twiney has been flagged up to Highways to take action to repair and the PC wished to thank the fire brigade for their work on site. The PC will seek assurances that the ash debris will be cleared as soon as is possible.

8. To update the Council of the WREN application for the Village Meeting Place and to discuss further fundraising events;

- Cllr Morrish said that the PC had been successful in gaining the grant funding of £50,000 from WREN. Cllr Morrish has submitted a planning application. Further planning will require appointment of an architect and detailed documentation of works. Cllr K Fuller and Cllr Houchen confirmed they are happy to be involved as a working party on this.
- The Just Giving page has been launched, Clerk to put details on the website. A link to the site and page for the VMP is also included on a leaflet to be distributed around the village.
- Plans for the Quiz Night are underway, to be held 3rd March. Cllr Yallop to provide quiz master and questions.
- Cllr K Fuller and Cllr Stevens are attending a PCC meeting on 17th Feb to discuss working with the PCC and to think about a joint event to coincide with the flowering of the bulbs planted in October.

9. The Council will discuss the discharging of planning conditions on application 13/01103/FM and 17/00191/F.

The discharge of condition 14 originally under application number 13/01103/FM now has a separate application number 17/00191/F for the revised scheme. This involves plans to widen the junction by dropping the kerbs. There was discussion about the comment to be made by the PC regarding this and it was felt that the PC should clarify that it is not granting permission to run over their land which would occur by default by large vehicles using the road. Cllr Gidney asked if a Certificate B had been sought. Cllr Towler suggested that the Common Reeve should write to the BC on behalf of the common rights holders. A resident said he had asked the BC case officer, Keith Wilkinson for a consultation with the PC and also to carry out a search on highways land and common land.

Cllr Sherry proposed the following wording and this was seconded by Cllr Houchen and the PC agreed for the Clerk to submit the following comment;

‘When planning application 17/00191/F is considered we wish to make clear that as the Parish Council and Common Rights Holders of the land adjacent to and adjoining the proposed works, do not give permission in any form for the land to be trespassed on or occupied. There by, not having any impact on the existing junction. We note that owners and neighbours should be notified of any proposals.’

10. Highways – the Council will discuss any Highways Issues

- As mentioned in the Manor Farm fire update – damage to the Twisty Twiney has been reported to Highways
- Moss has been removed by NCC on Cedar Grove pavements.
- It was noted that the debris has still not been removed from the area behind the bus shelter on the A10, Clerk to report again.
- The Clerk reported that there has been no correspondence from NCC regarding the parish partnership bid for the VAS signs, the outcome should be known before the end of the financial year.

11. Planning

- a) Any applications to consider;

16/02153/F | Bedroom extension to the rear of the bungalow, 10 Cedar Grove, North Runcton

No comment

16/02063/F | Erection of packaged CHP Plant building at Celsius First, 4 Scania Way
No comment

17/00191/F – Variation of Condition 14 of planning permission as Highway requirements have changed, 39 The Green, North Runcton – discussed in item 9 above

b) Decisions received from BCKLWN

16/02085/F – The Old Coal Yard - Application Refused

16/02207/F – Sunnyside House, 66 Main Road, West Winch – 2 storey extension and garage - Application Permitted

17/00175/RM – 42 Rectory Lane, 4 bed detached house – Application Withdrawn

c) Comments made to BCKLWN

13/01103/FM – discussed in item 4

12. Neighbourhood Plan Update

Cllr Morrish reported that the consultation ended on 13th Feb at 5pm and 7 comments were made. It was noted that the Borough Council and the 2 main property developers interested in developments within the NP area had not submitted comments. The next stage of the process is for the document to be examined, a request has been made for Deborah Mcann to carry this out.

13. The Clerk read out the correspondence list as follows;

- PCSO's – Will be sending out a monthly newsletter to parishes to increase their community involvement.
- CPRE – asking that the PC supports its campaign aimed at ensuring that no new sites are allocated for house building in revised local plans to 2029 or 2036 until all existing allocations in current core strategies have been developed.

Clerk to send information to Councillors and include on the agenda for March.

- BCKLWN – Asking for the PC's comments on the suggested name for the road off Scania Way to be named Greenyard Way.

The Parish Council agreed to support this name.

- BCKLWN – There is a public consultation running from 6th Feb – 20th March on the BC's Statement of Community Involvement, which is a code of practise describing how and when they intend to involve local communities in planning for the future of the Borough, through preparation of the Local Plan and other planning policies and the determination of planning applications. This review takes into account the changes in legislation and policy since the adoption of the current Statement of Community Involvement in 2006.

Clerk to send information to Councillors

- Kings Lynn Civic Society – Information about the work of the society, it was founded to protect the town's heritage and to influence the way the town evolves to meet challenges and change. It campaigns on the issues of empty buildings and runs a series of lectures each year. The society works with the BC to organise the popular Heritage Open Day which will take place on Sunday 10th September. Information can be found at www.kingslynncivicsociety.co.uk

14. Finance

a) To hear an update on Cashbook balances - 1st January – 31st January 2017

	Opening Balance 01/01/17	Less Jan Chqs	Less DD's	Add income	Closing Balance 31/01/17
	£	£	£	£	£
NRPC Account	26,847.32	1,438.49	0.00	-210.00*	25,198.83
VMP Account	9,963.41	638.99	77.93	1,551.00	10,797.49
					35,996.32

*transfer of money from NRPC a/c to VMP, donation and income chqs made out to incorrect account

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
10/01/17	NRPC	Insurance for VMP	290.00	
10/01/17	H Malby	Refreshments for Quiz Night	62.40	
12/01/17	Steward Safety	Annual Fire Equipment Servicing	102.36	
	Supplies			
18/12/16	Mr Brights	5 th Dec – 30 Dec 2016	124.80	
14/02/17	WREN	Third Party Funding	5,375.00	
14/02/17	R Curtis	Salary 11 th Jan – 14 th Feb	89.79	
14/02/17	R Curtis	Expenses	8.00	
14/02/17	P Fuller	VMP Store Roof	957.50	
			7,009.85	
<u>From NRPC Account</u>				
24/01/17	BT	Adoption of Phone Box	1.00	0.00
14/02/17	R Curtis	Clerk Salary – 11 th Jan – 14 th Feb	424.04	0.00
14/02/17	R Curtis	Expenses	5.84	0.00
			430.88	

The Parish Council agreed to pay the above.

15. Public Participation – all members of the public welcome – 5 minute session

- A resident thanked the cricket club for removing the large tree stump at the front of their grounds and planting a red oak and foxglove tree.
- K Longhurst will forward correspondence with the BC to the Clerk to follow up the request for a consultation regarding planning application 13/01103/FM and 17/00191/F.
- L Creed from the Buttercups group asked to meet with Cllr Morrish regarding the refurbishments to the VMP.

16. Items for next meeting agenda

- CPRE Pledge

17. Date of next meeting – Tuesday 14th March

Future meeting dates – (11th April, 9th May)

The meeting closed at 9.10pm

Signed 14th March 2017