

North Runcton Parish Council

Date of issue of notice: 8th June 2017

You are summoned to attend the Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 13th June 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
e-mail: northrunctonparishclerk@outlook.com

Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 9th May 2017
6. Clerk's Report on any matters arising from the Minutes
7. To receive the accounting statements for 2016/17 and agree responses to questions in Section 1 – Annual Governance Statement of the Annual Audit Return
8. To update the Council on the project work for the Village Meeting Place
 - Planning application and work on contractor quotes
 - Fundraising progress
9. The Council will agree to appoint Martin Langford, CDM
10. The Council will discuss and agree to proceed with a loan application
11. The Council will discuss the requirement for a dog bin on Illington Lane
12. Highways – the Council will discuss any Highways issues
13. Planning
 - a) Any applications to consider
None
 - b) Decisions received from BCKLWN
None
 - c) Comments made to BCKLWN
14. Neighbourhood Plan Update
15. Correspondence Received – see list circulated at the meeting
16. Finance

a) To hear an update on Cashbook balances - 1st May 2017 – 31st May 2017

	Opening Balance 01/05/17 £	Less May Chqs £	Less DD's £	Add income £	Closing Balance 31/05/17 £
NRPC Account	37,447.88	753.63		678.30	37,372.55
VMP Account	6,890.96	648.59	94.91	11,298.50	17,445.96
					54,818.51

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
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From VMP Account

16/03/17	Mr Brights	27 th March – 21 st April 17	124.80	
25/05/17	BCKLWN	Gin Tasting Evening Posters/Leaflets	9.62	
13/06/17	R Curtis	Salary 10 th May – 13 th June 2017	89.79	
13/06/17	R Curtis	Expenses	13.48	
01/06/17	Assent	Building Control Services	660.00	
			897.69	

From NRPC Account

16/05/17	R Curtis	Refreshments for Residents Meeting	36.75	0.00
28/04/17	CGM	Village Greens – w/c 03/04/17	30.06	0.00
28/04/17	CGM	Village Greens – w/c 17/04/17	30.06	0.00
13/06/17	R Curtis	Clerk Salary 10 th May – 13 th June 2017	424.04	0.00
13/06/17	R Curtis	Expenses	19.88	
31/05/17	C Reeks	Internal Audit Services	60.00	
			600.79	

17. Public Participation – All members of the public welcome – 5 minute session

18. Items for future agenda

19. Date of next meeting – Tuesday 11th July 2017

(Future meeting dates – No meeting planned in August, 12th September, 10th October)

ALL PARISHIONERS ARE INVITED TO ATTEND