

# North Runcton Parish Council

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Date of issue of notice: 6<sup>th</sup> July 2017

You are summoned to attend the Meeting of the Parish Council  
which will be held at the Village Meeting Place  
on **Tuesday 11<sup>th</sup> July 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council  
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ  
Telephone: 01553 673043  
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## Agenda

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1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 13<sup>th</sup> June 2017 and EGM on 28<sup>th</sup> June 2017
6. Clerk's Report on any matters arising from the Minutes
7. The Council will discuss wording for a letter to the PCC for use of School Lane
8. The Council will discuss the purchase of bulbs for planting in the Autumn
9. To update the Council on the project work for the Village Meeting Place
  - Tender selection and progression of Contractor work
  - Fundraising progress
10. The Council will discuss and agree to proceed with a loan application
11. Highways – the Council will discuss any Highways issues
12. Planning
  - a) Any applications to consider
    - 17/01125/O – Sunnyside House, 66 Main Road, West Winch - OUTLINE APPLICATION: Erection of two dwelling houses and associated access
    - 17/00061/TPO - Orchard Cottage, 4 Rectory Lane - 2/TPO/00145: T3, horse chestnut; reduce by an overall crown radius of 5m and crown height reduction of 5m
  - b) Decisions received from BCKLWN
    - 17/00880/O, Woodlands, Willow Drive, West Winch – Application Refused
  - c) Comments made to BCKLWN
13. Neighbourhood Plan Update

14. Correspondence Received – see list circulated at the meeting

15. Finance

a) To hear an update on Cashbook balances - 1<sup>st</sup> June 2017 – 30<sup>th</sup> June 2017

|              | <b>Opening Balance</b><br><b>01/06/17</b><br>£ | <b>Less May</b><br><b>Chqs</b><br>£ | <b>Less DD's</b><br>£ | <b>Add income</b><br>£ | <b>Closing Balance</b><br><b>31/05/17</b><br>£ |
|--------------|------------------------------------------------|-------------------------------------|-----------------------|------------------------|------------------------------------------------|
| NRPC Account | 37,372.55                                      | 1,514.15                            |                       | 750.00                 | <b>36,608.40</b>                               |
| VMP Account  | 17,445.96                                      | 2,452.61                            | 50.40                 | 2,869.23               | <b>17,812.18</b>                               |
|              |                                                |                                     |                       |                        | <b>54,420.58</b>                               |

b) The following payments will be considered for approval;

| <b>Date</b>                     | <b>Supplier</b> | <b>Description of Service</b>                                   | <b>Amount on Invoice</b><br>£ | <b>VAT element - non recoverable</b><br>£ |
|---------------------------------|-----------------|-----------------------------------------------------------------|-------------------------------|-------------------------------------------|
| <b><u>From VMP Account</u></b>  |                 |                                                                 |                               |                                           |
| 28/06/17                        | BCKLWN          | Planning App                                                    | 48.50                         |                                           |
| 08/06/17                        | Mr Brights      | 24 <sup>th</sup> Apr – 19 <sup>th</sup> May                     | 130.42                        |                                           |
| 29/06/17                        | Mr Brights      | 22 <sup>nd</sup> May – 16 <sup>th</sup> June                    | 132.29                        |                                           |
| 11/07/17                        | R Curtis        | Salary 14 <sup>th</sup> June – 11 <sup>th</sup> July 2017       | 89.79                         |                                           |
| 11/07/17                        | R Curtis        | Expenses                                                        | 4.05                          |                                           |
|                                 |                 |                                                                 | <b>405.05</b>                 |                                           |
| <b><u>From NRPC Account</u></b> |                 |                                                                 |                               |                                           |
| 16/05/17                        | KL Signs        | Post signs for Green                                            | 51.41                         | 0.00                                      |
| 01/07/17                        | CPRE            | Annual Membership                                               | 36.00                         | 0.00                                      |
| 11/07/17                        | R Curtis        | Clerk Salary 14 <sup>th</sup> June – 11 <sup>th</sup> July 2017 | 424.04                        | 0.00                                      |
| 11/07/17                        | R Curtis        | Expenses                                                        | 8.78                          | 0.00                                      |
|                                 |                 |                                                                 | <b>520.23</b>                 |                                           |

16. Public Participation – All members of the public welcome – 5 minute session

17. Items for future agenda

18. Date of next meeting – No meeting planned in August, 12<sup>th</sup> September 2017 (venue to be discussed)

(Future meeting dates – 10<sup>th</sup> October, 14<sup>th</sup> November, 12<sup>th</sup> December)

**ALL PARISHIONERS ARE INVITED TO ATTEND**