

North Runcton Parish Council

Date of issue of notice: 14th September 2017

You are summoned to attend the Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 19th September 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
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Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 11th July 2017 and EGM on 24th July 2017
6. Clerk's Report on any matters arising from the Minutes
7. To give an update on the installation of the SAM2 signs
8. To give an update on matters relating to the SDA site
9. To update the Council on the project work for the Village Meeting Place
 - Works completed
 - Fundraising progress and funding
10. Highways – the Council will discuss any Highways issues
11. Planning
 - a) Any applications to consider
 - 17/9655/F – VMP Alterations for extra roof light in lobby
 - 17/01677/O – Erection of 2 dwelling houses, Sunnyside, 66 Main Road, West Winch
 - b) Decisions received from BCKLWN
 - 17/01125/O – Erection of 2 dwelling houses, Sunnyside, 66 Main Road, West Winch
 - c) Comments made to BCKLWN
12. Neighbourhood Plan Update
13. Correspondence Received – see list circulated at the meeting
14. Finance
 - a) To hear an update on Cashbook balances - 1st July 2017 – 31st July 2017

	Opening Balance 01/07/17 £	Less July Chqs £	Less DD's £	Add income £	Closing Balance 31/07/17 £
NRPC Account	36,608.40	520.23	0.00	0.00	36,088.17
VMP Account	17,812.18	615.05	139.00	1,503.00	18,561.13
					54,649.30

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
27/07/17	Bespoke Norfolk Ltd	Inv 1369	16,780.73	
08/08/17	R Curtis	Salary 12 th July – 8 th Aug 2017	89.79	
01/09/17	Bespoke Norfolk Ltd	Inv 1397	4,500.00	
27/07/17	Mr Brights	19 th June – 14 th July	132.29	
31/07/17	Ian Bix	Architectural Services	120.00	
12/09/17	R Curtis	Salary 9 th Aug – 12 th Sept 2017	89.79	
12/09/17	R Curtis	Expenses – VMP Purchases	396.27	
			22,108.87	
<u>From NRPC Account</u>				
27/07/17	Bespoke Norfolk Ltd	Inv 1369	726.97	0.00
07/08/17	Bespoke Norfolk Ltd	Inv 1341	5,940.00	0.00
08/08/17	R Curtis	Clerk Salary 12 th Jul – 8 th Aug	424.04	0.00
08/08/17	Spire Solicitors	Legal Fees April 17 – July 17	1,521.00	0.00
01/09/17	Bespoke Norfolk Ltd	Inv 1397	13,500.00	0.00
07/09/17	Bespoke Norfolk Ltd	Inv 1400	3,148.00	0.00
31/05/17	CGM	Village Greens – May	90.18	0.00
30/06/17	CGM	Village Greens – June	60.12	0.00
31/07/17	CGM	Village Greens – July	60.12	0.00
12/09/17	PCC	Annual contribution to grass cutting	325.00	0.00
11/09/17	West Winch PC	NPlan Referendum Flyers	90.96	0.00
12/09/17	R Morrish	Ink Cartridges – N Plan	50.00	0.00
12/09/17	R Curtis	Clerk Salary 9 th Aug – 12 th Sept	424.04	0.00
12/09/17	R Curtis	Expenses – Postage, Paper	17.65	0.00
12/09/17	R Curtis	43 Additional Hrs for SDA work	441.18	0.00
12/09/17	R Curtis	Paint for Phone Box	57.85	0.00
			26,877.11	

15. Public Participation – All members of the public welcome – 5 minute session

16. Items for future agenda

17. Date of next meeting – 10th October 2017

(Future meeting dates – 14th November, 12th December)

ALL PARISHIONERS ARE INVITED TO ATTEND