

North Runcton Parish Council

Date of issue of notice: 5th October 2017

You are summoned to attend the Meeting of the Parish Council
which will be held at the Village Meeting Place
on **Tuesday 10th October 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ
Telephone: 01553 673043
e-mail: northrunctonparishclerk@outlook.com

Agenda

1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters, PCSO's Report
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 19th Sept 2017
6. Clerk's Report on any matters arising from the Minutes
7. To give an update on matters relating to the SDA site (the public may ask questions during this session)
8. To update the Council on the project work for the Village Meeting Place
9. The Council will consider quotes for filling in potholes on School Lane
10. Highways – the Council will discuss any Highways issues
11. Planning

- a) Any applications to consider

17/01805/F – Variation of planning permission 12/00628/F: To allow 11 months occupancy between Feb 1st and Jan 3rd with 28 days closure in any year, Kings Lynn Caravan and Camping Park

- b) Decisions received from BCKLWN

None

- c) Comments made to BCKLWN

12. Neighbourhood Plan Update
13. Correspondence Received – see list circulated at the meeting
14. Finance

- a) To hear an update on Cashbook balances - 1st August 2017 – 30th September 2017

	Opening Balance	Less	Less DD's	Add income	Closing Balance
	01/08/17	Aug/Sept	£		30/09/17

	£	Chqs £		£	£
NRPC Account	36,088.17	26,974.66	0.00	2,324.09	11,437.60
VMP Account	18,561.13	22,181.47	325.17	40,887.00	36,941.49
					48,379.09

b) The following payments will be considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
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From VMP Account

27/09/17	Bespoke Norfolk Ltd	Final Payment Inv 1460	16,246.50	
18/09/17	Olympic Carpets	Kitchen Flooring	1,276.20	
18/09/17	Steward Safety	Annual Inspection	153.37	
	Supplies			
21/09/17	NBB Floor Matting	Back Door Mat	25.08	
21/09/17	Robert Wise Ltd	Fire Risk Assessment	180.00	
15/0/17	Just Projectors	Projector and Screen	912.18	
10/10/17	R Curtis	Salary 13 th Sept – 10 th Oct 17	89.79	
10/10/17	R Curtis	Expenses – VMP Purchases	42.73	
			18,925.85	

From NRPC Account

28/09/17	Mazars	Audit Fee	240.00	0.00
10/10/17	R Curtis	Clerk Salary 13 th Sept – 10 th Oct 17	424.04	0.00
10/10/17	R Curtis	Expenses – Postage	26.19	0.00
			690.23	0.00

15. Public Participation – All members of the public welcome – 5 minute session

16. Items for future agenda

17. Date of next meeting – 14 November 2017

(Future meeting dates – 12th December 2017, 9th January 2018)

ALL PARISHIONERS ARE INVITED TO ATTEND