

# North Runcton Parish Council

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Date of issue of notice: 7<sup>th</sup> December 2017

You are summoned to attend the Meeting of the Parish Council  
which will be held at the Village Meeting Place  
on **Tuesday 12<sup>th</sup> December 2017 at 7.45pm**

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council  
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ  
Telephone: 01553 673043  
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## Agenda

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1. Apologies for absence
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 10 minute session
5. To approve the Minutes of the Parish Council Meeting held on 14<sup>th</sup> Nov 2017
6. Clerk's Report on any matters arising from the Minutes
7. To hear reports taken from the SAM2 Vehicle Activated Speed Signs
8. To inform the Council of an election request
9. To update the Council on the Village Meeting Place Work
  - Phone Line and Cleaning Contract
  - Summary of the Village Meeting Place Accounts
10. To hear an update on matters relating to the SDA site and School Lane
11. Highways – the Council will discuss any Highways issues
12. Planning
  - a) Any applications to consider  
17/01805/F – Variation of condition 5 of planning permission 12/00628/F: To allow 11 months occupancy between Feb 1<sup>st</sup> and January 3<sup>rd</sup> with 28 days closure in any year at Kings Lynn Caravan and Camping Park, Parkside House, New Road, North Runcton
  - b) Decisions received from BCKLWN - None
  - c) Comments made to BCKLWN - None
13. To hear any other planning issues relevant to the Neighbourhood Plan
14. Correspondence Received – see list circulated at the meeting
15. Finance
  - a) Identify projects for 2018/19 for inclusion in the budget.
  - b) To hear an update on Cashbook balances - 1<sup>st</sup> November 2017 – 30<sup>th</sup> November 2017

|              | <b>Opening Balance<br/>01/11/17</b> | <b>Less Oct<br/>Chqs</b> | <b>Less DD's</b> | <b>Add income</b> | <b>Closing Balance<br/>30/11/17</b> |
|--------------|-------------------------------------|--------------------------|------------------|-------------------|-------------------------------------|
|              | £                                   | £                        | £                | £                 | £                                   |
| NRPC Account | 13,077.61                           | 896.34                   |                  | 162.50            | <b>12,343.77</b>                    |
| VMP Account  | 11,538.21                           | 3,985.13                 | 27.15            | 873.00            | <b>8,398.93</b>                     |
|              |                                     |                          |                  |                   | <b>20,742.70</b>                    |

c) The following payments will be considered for approval;

| <b>Date</b> | <b>Supplier</b> | <b>Description of Service</b> | <b>Amount on<br/>Invoice</b> | <b>VAT element -<br/>non recoverable</b> |
|-------------|-----------------|-------------------------------|------------------------------|------------------------------------------|
|             |                 |                               | £                            | £                                        |

**From VMP Account**

|          |            |                                                              |               |  |
|----------|------------|--------------------------------------------------------------|---------------|--|
| 01/12/17 | TBL Blinds | Two blackout binds for main hall                             | 100.00        |  |
| 16/11/17 | Mr Brights | Cleaning 25 <sup>th</sup> Oct – 22 <sup>nd</sup> Nov 17      | 132.29        |  |
| 12/12/17 | R Curtis   | Clerk Salary 15 <sup>th</sup> Nov – 12 <sup>th</sup> Dec 217 | 90.74         |  |
| 12/12/17 | R Curtis   | Expenses                                                     | 19.43         |  |
|          |            |                                                              | <b>342.46</b> |  |

**From NRPC Account**

|          |                       |                                                             |                 |      |
|----------|-----------------------|-------------------------------------------------------------|-----------------|------|
| 25/11/17 | L Fuller              | Flowers                                                     | 14.00           | 0.00 |
| 31/10/17 | CGM                   | Grounds Maintenance                                         | 60.12           | 0.00 |
| 31/10/17 | Supreme Surfacing     | School Lane Pot Holes                                       | 720.00          | 0.00 |
| 28/11/17 | East Of Ouse Drainage | Clearing Rectory Lane Corner                                | 63.00           | 0.00 |
| 12/12/17 | R Curtis              | Clerk Salary 15 <sup>th</sup> Nov – 12 <sup>th</sup> Dec 17 | 428.33          | 0.00 |
| 12/12/17 | R Curtis              | Expenses                                                    | 10.30           | 0.00 |
| 12/12/17 | R Morrish             | Museum Costs                                                | 6.80            |      |
|          |                       |                                                             | <b>1,302.55</b> |      |

16. Public Participation – All members of the public welcome – 5 minute session

17. Items for future agenda

18. Date of next meeting – 9<sup>th</sup> January 2018

(Future meeting dates – 13<sup>th</sup> Feb 2018, 13<sup>th</sup> March 2018)

**ALL PARISHIONERS ARE INVITED TO ATTEND**