

NORTH RUNCTON PARISH COUNCIL

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Wednesday 12th September 2018 7.45pm

Present: Cllr R Morrish (Chair) Cllr K Fuller, Cllr Amanda Dobbing, Cllr Barry Houchen, Cllr Paul Yallop, Cllr J Fuller

In attendance: The Clerk – Rachel Curtis

6 members of the public and Borough Councillor Peter Gidney

Apologies for Absence: Cllr L Stevens, Cllr K Longhurst, Cllr L Davies

1. Declaration of Interest / Dispensation in items on the Agenda

Cllr P Yallop – Item 14

2. County and Borough Councillors Matters

Borough Councillor Peter Gidney was present and reported on the following;

- Ideas are being discussed to regenerate the Boal Quay and South Quay areas of King's Lynn.
- There is no update on the work at the Guildhall.
- At the next Regeneration and Development meeting in October there should be an update on the West Winch infrastructure delivery plan.
- Initial options for the KL Transport Strategy will shortly be published.
- Hemingway Design has been commissioned by the Borough council to develop a vision for Hunstanton's Southern Seafront, there is an online portal on the BC website to gather views and ideas. Wayne Hemingway has visited the area and spoken with local stakeholders. The consultation runs until 23rd September.

Cllr Morrish asked Peter if he would be able to speak to the County Councillor Graham Middleton about attending a PC meeting in the future.

3. Public Participation – all members of the public welcome – 10 minute session

- A resident raised the issue of rubbish and building materials being placed on the Common in front of 5 Common Lane. Cllr Morrish said he had spoken to the resident in July and knew that the owner of the land, Peter Lemon, had also spoken to him and been told the rubbish would be moved by the end of August. A resident commented that if neighbours to the common were allowed to use the land how they wished it set an unfortunate precedent.
- Cllr Dobbing noted that this summer had been particularly bad for construction traffic with various projects happening around the village.

4. To approve the Minutes of the Parish Council Meeting held on 10th July 2018.

The Council approved the minutes and the Chairman duly signed.

5. Clerks Report on any matters arising from the minutes of 10th July 2018 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

- At the previous meeting no decision could be reached on the purchase of a finger post to put on the Green to signpost the Church and VMP. As no alternative designs had been brought to the meeting to consider – a decision has not been made.
- The Ombudsman enquiry is now complete for the Scottish Power issue. An apology has been received and £100 credited to the account. The back billing code has been applied to the account which means any previously unbilled amounts of 12 months or older have been credited to the account, leaving an outstanding balance to pay of £245.59. The PC agreed that this sum should be paid to draw a line under the matter.
- The new supplier, British Gas, currently have the R1 and R2 meter reads transposed for the start of the contract, they have 25 days in which to resolve this.

6. To hear reports taken from the SAM2 Vehicle Activated Speed Signs

This item will be deferred to the next meeting.

7. To hear feedback from a meeting/tour of the SDA site on 17th July 2018

A site visit took place attended by Cllrs Morrish, Houchen, Yallop and Longhurst and the Clerk. Site roads and services are generally in place, 6 cabins are almost complete and the build quality of these is of a high standard. A large amount of earth moving has taken place to form the building platform for the clubhouse. Landscaping work such as the lake, meadow areas and bridges over ditches for pedestrian circulation have been completed. Tree and woodland management is being undertaken. With regard to the new site access road, it is understood the SDA have not yet signed an agreement with Tharros and therefore construction of this is being held up. It was noted that there is damage to the boundary wall of the VMP courtyard, due to large machinery travelling along School Lane. It was agreed that when construction of the road commences representatives of the PC should meet with the SDA to discuss School Lane.

8. To discuss snagging list for the VMP and agree payment of the retention amount to Bespoke

It was agreed to defer this item to the next meeting, issues that have been identified are the roof windows mechanism in the kitchen and the thermostats to control the heaters.

9. To review the financial position of the VMP

The Clerk presented a projection of the accounts for the VMP to the end of the financial year which currently shows a deficit of £620. However, the Clerk reported 2 potential interested hirers, a triathlon club to train from November to March, 2 hours per week and a Church group to use the Hall every Sunday morning, both these clubs would increase income to the end of the year by about £450.

To consider correspondence from Buttercups regarding their hourly hire charge

Correspondence received from the Buttercups setting out their precarious financial position was considered. The PC recognised their funding problems and agreed to freeze their hourly rate at £5.50 till the end of the year and then review in January 2019, when the hourly rate for all hirers will again be considered.

To consider the cleaning contract for the VMP

As the Clerk already undertakes some duties pertaining to the cleaning of the Hall, such a buying equipment and materials she made the offer to clean the Hall as part of her role for an additional 2 hours per week. This would result in a saving of cleaning costs of £582 per year, the Parish Council agreed to give notice to Krystal Kleaning (which is 3 months) and the Clerk would start mid December.

10. To discuss how the PC can commemorate Armistice Day 2018

There will be a service at Middleton Church at 11am. However it is proposed to also have a short service at All Saints Church at 2.55pm. At 3pm the main bell will toll 100 times. Information is being gathered to create an exhibition in the Church of the 15 men commemorated on the war memorial who lost their lives. There will be tea and cake served in the Church after the service. A bugler is required for the service. More information will be posted in the Parish newsletter.

11. To discuss the purchase of bulbs as part of the ongoing planting scheme in the Parish

Councillors agreed to continue the planting of bulbs again this year, Cllr Morrish volunteered to purchase the bulbs, a budget of £100 was agreed. The date for planting will be Saturday 20th October 2018, this date will be advertised in the Parish Magazine.

12. To hear an update on the project to survey the Commons – Speaker attending VMP on 18th September

The talk by the Wildlife Trust will take place at the VMP at 7.30pm, refreshments will be served. The talk has been advertised in the local press.

13. Highways – the Council will discuss any Highways issues

Resurfacing the Church Track - Cllr J Fuller said he has the planings ready to fill the potholes on the lane in front of the Church, and will be done as soon as he can.

14. Planning

- a) Any applications to consider;
None

b) Decisions Received from BCKLWN

18/01019/F North Runcton Hillside Lodge Hill Road Middleton Norfolk PE32 1FD - Installation of a tree house - Application Permitted

18/01085/F North Runcton Sainsbury's Supermarket 2 Scania Way Hardwick Industrial Estate King's Lynn Norfolk PE30 4LR - Erection of a single storey retail pod (use class A1) and associated signage - Application Permitted

18/01086/A North Runcton Sainsbury's Supermarket 2 Scania Way Hardwick Industrial Estate King's Lynn Norfolk PE30 4LR - Advertisement application for 3no. illuminated fascia signs and 4no. non-illuminated panel signs - Application Permitted

c) Comments to be made to BCKLWN

18/01351/F and 18/01352/LB - Listed building application for general repairs, restoration of property. Total upgrade of plumbing, heating and electrics. Opening of 2 window recesses ground floor (east elevation). Conversion of outbuilding to bio-mass boiler room with introduction of 2 flues. North Runcton Lodge, 10 Rectory Lane
Support sensitive restoration of building. Although the application title refers to 2 new boiler flues, cannot see any details stating the intended height and materials for these. They should not become prominent in the setting.
The setting of the Lodge, including extensive grounds with mature trees and hedges, is important to the dwelling and the character of the village, reference made to NPPF (2018) Para 189 and the North Runcton and West Winch Neighbourhood Plan, Policy WA02, item D7.

18/01381/F | Proposed extension | Burnhaven, 27 Common Lane, North Runcton
No comment

18/01471/F | Extensions and Alterations to dwelling | Ardees, New Road, North Runcton
No comment

15. To hear any other planning issues relevant to the Neighbourhood plan

Nothing to report.

16. Correspondence

None received

17. Finance

a) To hear an update on Cashbook balances - 1st July 2018 – 31st August 2018

	Opening Balance 01/07/18	Less May Chqs	Less DD's £	Add income £	Closing Balance 30/08/18
	£	£		£	£
NRPC Account	32,431.77	1,243.47	0.00	0.00	31,188.30
VMP Account	9,896.21	511.08	173.14	1,570.56	10,782.55
					41,970.85

b) The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice £	VAT element - non recoverable £
<u>From VMP Account</u>				
06/07/18	D Friend	PAT Testing VMP	25.00	
01/08/18	Krystal Kleaning	July Cleaning	158.40	
12/09/18	R Curtis	Clerk Salary 15 th Aug – 11 th Sept 18	138.84	
12/09/18	R Curtis	VMP Expenses	39.63	
27/08/18	Scottish Power	Final Electricity Payment	245.59	
09/09/18	Krystal Kleaning	August Cleaning	198.00	
			805.46	
<u>From NRPC Account</u>				
09/08/18	J Sutcliffe	Map	4.00	0.00
26/07/18	CGM	Grounds Maintenance – The Greens	30.06	0.00
14/08/18	R Curtis	Clerk Salary 13 th August – 11 th Sept	529.08	0.00
10/07/18	R Curtis	Expenses	30.56	0.00
12/09/18	All Saints PCC	Grass Cutting	325.00	0.00
			918.70	

The Parish Council agreed to pay the above.

18. Public Participation – all members of the public welcome – 5 minute session

- It was noted by a resident how cheap the VMP hire rate is compared to other venues.
- A resident had asked Cllr K Fuller if the Potting Shed adjacent 22 New Road, the last remaining building of North Runcion Hall, is listed. No. Cllr Morrish said it should probably be added to the Neighbourhood Plan list of local non-designated heritage assets – as should the Ice House on the SDA site.

19. Items for next meeting agenda

- Signage for the Common Gates

20. Date of next meeting – 9th October 2018

Future meeting dates – (13th November 2018, 11th December 2018)

The meeting closed at 9.50pm

Signed 9th October 2018