

If you have ideas that you think could help the North Runcton parish community – then maybe you would like to present them to the Parish Council. The Council may be able to assist you or take the idea forward themselves.

The Parish Council meets the second Tuesday of each month (except August) at the Village Meeting Place at 7.45 p.m.

The public is very welcome to attend and the Council encourages comments to be made during the 15-minute ‘open session’ which is part of every meeting.

Questions you may have about speaking at meetings:

Q1 At which meetings may I speak?

All public meetings of the Council will give an opportunity for members of the public to speak.

Q2 How will I know when to speak?

The Chairman will adjourn the meeting and invite public comments.

Q3 Are there items I may not discuss?

Matters that are confidential or commercially sensitive may not be addressed in public.

Q4 How do I know what is on the agenda?

The agenda is published on the website (see address on contacts page) and the Council’s notice boards, 5 days before the meeting. A copy will be available at the meeting.

Q5 How do I arrange to speak?

It is preferred that you contact the Clerk prior to the meeting, or raise your hand when the Chairman invites the public to speak.

Q6 What should I say?

The Council prefers you to identify yourself and to state your concern briefly and clearly.

Q7 For how long may I speak?

You will be allowed 2 minutes. At the discretion of the Chairman you may be allowed slightly longer but only in exceptional circumstances.

Q8 May several people present a comment together?

Yes.

Q9 May I raise an issue that is not on the agenda?

Yes.

Q10 Can I provide written information?

Yes, material of this sort must be given to the Clerk at least 2 weeks before the date of the next meeting to allow time for circulation.

Q11 Will the Council respond to my concerns and when?

Yes, on a case-by-case basis. There is no given timescale for decisions but please feel free to contact the Clerk some time after the meeting if you wish to have an update.

If the item is not on the agenda no decision can be made at that meeting.

Ever wondered what your Parish Council is here to do?

The Parish Council is made up of 9 elected unpaid members who live within the parish and represent all parishioners on a range of matters.

North Runcton is unusual in that it is a ‘warded’ parish – divided into ‘North Runcton’ and ‘Hardwick’. We try to maintain representation from both wards at a 6:3 ratio.

The principal responsibilities of North Runcton Parish Council are listed overleaf.

We are effectively the third tier of local government, the other two being the County Council and the Borough Council.

You may also contact the **Borough Councillors (West Winch ward)** that represent the Parishes of North Runcton, West Winch and Middleton – who are presently:

Cllr Peter Gidney
Cllr Simon Nash

You may wish to contact your **County Councillor (Gayton and Nar Valley ward)** on certain matters. Your County Councillor is presently:

Cllr Graham Middleton

The Parish Council is responsible for:

- Maintaining the Village Meeting Place as a venue for hiring to local groups and residents.
- Maintenance of bus shelters and some footways.
- Upkeep of 'The Green', to help maintain this attractive centre to the village.
- Provision of dog bins, to assist in keeping the parish free of dog waste.
- Working with other principal authorities and reporting issues such as flooding, planning concerns, overgrown trees, footpaths, drainage, pavements, roads, street signage and speeding.
- Making comments on planning applications as a statutory consultee. Although the Borough Council makes the final decision, they take the Parish Council's views into account.
- Preparing a Neighbourhood Plan. Although this is not a mandatory requirement for Parish Councils, owing to the plans for large-scale development within the parish in 2012 North Runcton PC agreed to work with West Winch PC to prepare a Neighbourhood Plan which is now complete and adopted.

How to contact your Council

In the first instance, contact the Clerk;

Rachel Curtis
Parish Clerk
2 Ullswater Avenue
King's Lynn
PE30 3NJ

Email:

northrunctonparishclerk@outlook.com

Telephone:

01553 673043

A list of Councillors can be found on the Parish Council website:

northrunctonpc.norfolkparishes.gov.uk

Where are the notice boards?

- Bus Shelter, The Green.
- Bus Shelter, A10, near the Esso Garage.

Articles about Council and parish matters are also published in the shared '**Middleton and North Runcton Parish News**' which is produced on a bi-monthly basis and delivered to all homes in the parish.

North Runcton Parish Council



A General Guide

Published by North Runcton
Parish Council
Sept 2019